



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Monday, December 15, 2025

7:00 PM

Amherst Municipal Building

I. IN MEMORY

II. INVOCATION

Councilmember Berger

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on December 15, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, December 01, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

- Amherst Town Board to honor:
 - Jacqueline Berger, Councilwoman
 - Brian Kulpa, Town Supervisor
- Town Holiday Events:
 - Holiday Happenings – December 19th from 6-8 pm at the Senior Center

- Amherst Fire Departments will be visiting districts with Santa – Check Dept.'s Facebook for dates.

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2025-1036

Local Law to Amend the Zoning Ordinance to Create an Urban Renewal Area Overlay District (URAOD)

VIII. DEVELOPMENT REVIEW ACTIONS

1. Resolution 2025-1037

Adoption of Local Law to Amend Chapter 203 (Zoning) Creating an Urban Renewal Area Overlay District (URAOD) (ZTA-2023-05)

IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities

3. Amherst Community Diversity Commission

4. Amherst Conservation Advisory Council

5. Amherst Government Financial Advisory Board

6. Amherst Industrial Development Agency

Membership is full.

7. Amherst Veterans Committee

8. Arts & Culture in Public Places Board

9. Board of Assessment Review

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics

Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board

14. Employee Suggestion Program Merit Award Board

Membership is full.

15. Employee Suggestion Review Committee

16. Energy Conservation Citizens Advisory Committee

17. Freedom of Information Law (FOIL) Board

18. Glen Park Joint Board

19. Historic Preservation Commission

Membership is full.

20. Information Technology Advisory Committee

21. Library Board of Trustees

Membership is full.

22. Minority / Woman Owned Business

23. Open Government Advisory Board

24. Planning Board

Membership is full.

25. Recreation Commission

26. Recycling and Waste Committee

27. Senior Services Advisory Board

28. Traffic Safety Board

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****B. DEPUTY SUPERVISOR LAVIN:****1. Resolution 2025-1038**

Amherst Senior Center Advisory Board Appointments

C. COUNCILMEMBER BERGER:**D. COUNCILMEMBER SZUKALA:****E. COUNCILMEMBER MARINUCCI:****XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2025-1039**

Comprehensive Planning Project (Bond Resolution - \$250,000)

2. Resolution 2025-1040

Police Dispatch Interior Renovation Expansion (Bond Resolution - \$100,000)

3. Resolution 2025-1041

2026 Fire Protection District Contracts (CRS#S 5997-6009) - Set PH

4. Resolution 2025-1042

Second Amendment to IMA - Town of Amherst and County of Erie (Original CRS#5773/CRS#6024)

5. Resolution 2025-1043

Amendment to Current Extension – Harris Beach, PLLC Original CRS#1821/CRS#4395/CRS#6020)

6. Resolution 2025-1044

Lawley Insurance Proposal/Insurance Binder (CRS #6028)

B. TOWN CLERK:

1. Resolution 2025-1045

New Firefighter for Swormville Fire Company

C. ASSESSOR:**D. BUILDING/BUILDING MAINTENANCE:****1. Resolution 2025-1046**

Harlem Road Community Center - General Construction Contract CRS #6012

2. Resolution 2025-1047

Harlem Road Community Center - Electrical Contract CRS #6013

3. Resolution 2025-1048

Change Order 1 - 30 S. Cayuga 2Nd Floor Carpet CRS #5992

4. Resolution 2025-1049

National Grid Rebate Program Agreement CRS #6010

E. CENTRAL ALARM:**F. COMPTROLLER:****1. Resolution 2025-1050**

Donation Acceptance

2. Resolution 2025-1051

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:**1. Resolution 2025-1052**

Firefighter Cancer Insurance - CRS #5996

2. Resolution 2025-1053

Award Bid #2025051 Garbage & Recycling Totes & Parts - CRS #6021

3. Resolution 2025-1054

Award Bid #2025054 Manhole Frames & Covers - CRS #6022

H. COURT:

1. Resolution 2025-1055

Lineage-Buffalo Lease CRS #5901

I. ECONOMIC DEVELOPMENT:**J. EMERGENCY SERVICES:****1. Resolution 2025-1056**

Travel & Technical Meeting

K. ENGINEERING SERVICES:**L. FINANCE:****M. HIGHWAY****1. Resolution 2025-1057**

Contract Extension - Guthrie Heli-Arc, Inc CRS #5903

N. HUMAN RESOURCES:**1. Resolution 2025-1058**

Extension of RFP #202306 Third Party Workers' Compensation Administrator - CRS #5979

2. Resolution 2025-1059

Recreation Attendant - PT/Youth & Recreation

3. Resolution 2025-1060

Stop Loss Insurance - Medical / RX - CRS #5993

4. Resolution 2025-1061

Abolishment of Title Resource Coordinator

O. INFORMATION TECHNOLOGY:**P. PLANNING:****1. Resolution 2025-1062**

2025 – 2030 Capital Improvement Program Amendment (CIP) Project No. P-1:
Comprehensive Planning

2. Resolution 2025-1063

To Set a Date for the Second of the Two Public Hearings Required by the U.S. Department of Housing and Urban Development for the FY 2026 Community Development Action Plan

Q. POLICE:

1. Resolution 2025-1064

Training & Travel Request NCFI Mac Forensics Training Course

2. Resolution 2025-1065

Contract Extension: Town of Tonawanda (CRS #5990) Intermunicipal Agreement: Police Tactical Team Cooperation

3. Resolution 2025-1066

Request for Additional Funds 2025 Asset Forfeiture Trust Account

4. Resolution 2025-1067

Training & Travel Request Technical Meeting with Broward Sheriff's Office

5. Resolution 2025-1068

Grant Agreement FY 2025 Homeland Security Grant Program Red Team Exercise (CRS #6014) New York State Division of Homeland Security and Emergency Services

6. Resolution 2025-1069

Grant Agreement Dormitory Authority of the State of New York (DASNY) (CRS #6015) Funding for APD Public Safety Dispatch Renovations

7. Resolution 2025-1070

Bailey Avenue Training Facility: Flooring Removal & Repair GP Flooring Solutions (CRS# 6016)

8. Resolution 2025-1071

APD HQ Flooring Removal & Replacement GP Flooring Solutions (CRS #6017)

9. Resolution 2025-1072

Axon Enterprise, Inc. (CRS#: 6026) Outpost Camera Systems Installation

R. SENIOR SERVICES:

1. Resolution 2025-1073

Program Performer, Robert McElroy CRS #5984

S. SEWER/PLANT 16:

1. Resolution 2025-1074

Travel Request Required Operator Training Courses

2. Resolution 2025-1075

Payment Authorization EJ USA, Inc.

T. YOUTH AND RECREATION:**1. Resolution 2025-1076**

Advertising Agreement and Trade - CRS #5983

2. Resolution 2025-1077

2026 Golf Rates

3. Resolution 2025-1078

Permission to Auction 2011 Ford Escape

4. Resolution 2025-1079

Authorization to Pay Vendor

5. Resolution 2025-1080

Authorization to Pay Vendor

6. Resolution 2025-1081

Travel Authorization

XIV. UNFINISHED BUSINESS**XV. COMMUNICATIONS****1. Communication 2025-128**

Request for Public Hearing - 95 Snowberry Lane

2. Communication 2025-129

Notice of Claim: David Ryan Vs. Town of Amherst

XVI. PUBLIC IMPROVEMENT PERMITS**XVII. PUBLIC EXPRESSION #2**

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT