



Amherst Town Board

Budget Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Monday, October 27, 2025

7:00 PM

Amherst Municipal Building

I. IN MEMORY

Charles Zippiroli

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on October 27, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Tuesday, October 14, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

Happy Halloween – Trick or Treat Hours – 6-8 pm, Friday, October 31st

Recognizing October as Breast Cancer Awareness Month

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2025-890

First Public Hearing for the Funding of the 2026 Community Development Program Annual Action Plan

2. Resolution 2025-850

Capital Improvement Program (CIP) 2026-2031

3. Resolution 2025-851

Town of Amherst 2026 Budget

VIII. DEVELOPMENT REVIEW ACTIONS**1. Resolution 2025-702**

Adoption of Local Law to Amend the Zoning Map (2577 Millersport Highway, Z-2025-02)

2. Resolution 2025-891

SEQR Determination (2190-2220 Wehrle Drive, BCPA-2025-01)

3. Resolution 2025-892

Adoption of Resolution to Amend the Bicentennial Comprehensive Plan 2190-2220 Wehrle Drive (BCPA-2025-01)

IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities**3. Amherst Community Diversity Commission****4. Amherst Conservation Advisory Council****5. Amherst Government Financial Advisory Board****6. Amherst Industrial Development Agency**

Membership is full.

- 7. Amherst Veterans Committee**
- 8. Arts & Culture in Public Places Board**
- 9. Board of Assessment Review**
Membership is full.
- 10. Board of Electrician Examiners**
Membership is full.
- 11. Board of Ethics**
Membership is full.
- 12. Board of Plumbing and Drainage Examiners**
Membership is full.
- 13. Design Advisory Board**
- 14. Employee Suggestion Program Merit Award Board**
Membership is full.
- 15. Employee Suggestion Review Committee**
- 16. Energy Conservation Citizens Advisory Committee**
- 17. Freedom of Information Law (FOIL) Board**
- 18. Glen Park Joint Board**
- 19. Historic Preservation Commission**
Membership is full.
- 20. Information Technology Advisory Committee**
- 21. Library Board of Trustees**
Membership is full.
- 22. Minority / Woman Owned Business**
- 23. Open Government Advisory Board**
- 24. Planning Board**
Membership is full.
- 25. Recreation Commission**

26. Recycling and Waste Committee**27. Senior Services Advisory Board****28. Traffic Safety Board**

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****1. Resolution 2025-893**

Authorize Payment to Azar Design Co. (FKA Foit-Albert Assoc) for Professional Land Surveying Services

B. DEPUTY SUPERVISOR LAVIN:**C. COUNCILMEMBER BERGER:****D. COUNCILMEMBER SZUKALA:****E. COUNCILMEMBER MARINUCCI:****XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2025-894**

Penflex Service Fee Agreements (CRS#S 5882-5888)

2. Resolution 2025-895

Extension to Lawley Insurance Broker Agreement (CRS #5900) (CRS#1744/CMS#2008)

3. Resolution 2025-896

Settlement of Property Damage Claim

4. Resolution 2025-897

Settlement of Property Damage Claim

5. Resolution 2025-898

2025-2028 Intermunicipal Snow Removal and Ice Control Agreement Between TOA/COE (CRS #5845)

B. TOWN CLERK:**1. Resolution 2025-899**

Civic Plus Meeting Management Software for Agenda Meeting Management Software CRS #5870

2. Resolution 2025-900

Ellicott Creek Voluntary Fire District Company LOSAP Credits Correction

3. Resolution 2025-901

Amusement License - Georgetown Plaza

4. Resolution 2025-902

New Firefighter for North Bailey Fire Company

5. Resolution 2025-903

New Firefighter for Getzville Fire Company

C. ASSESSOR:

D. BUILDING/BUILDING MAINTENANCE:

E. CENTRAL ALARM:

F. COMPTROLLER:

1. Resolution 2025-904

Budget Transfers and Amendments

2. Resolution 2025-905

2026 Other Items Budget

G. CONTRACT COMPLIANCE:

1. Resolution 2025-906

Contract Extension DOT Drug and Alcohol Testing - CRS #5859

2. Resolution 2025-907

Award Bid #2025040 Verticutter - CRS #5865

3. Resolution 2025-908

Award Bid #2025043 Miscellaneous Small Equipment & Parts - CRS #5866 & 5867

4. Resolution 2025-909

Reassignment of Audiometric Testing Services Contract - CRS #5868

5. Resolution 2025-910

Extension of Auctioneer Services Contract - CRS #5876

6. Resolution 2025-911

Extension of Bid #2023051 Town Wide Hardware for Local Pick Up - CRS #5880

7. Resolution 2025-912

Award Bid #2025046 Industrial Electrical Services - CRS #5893

8. Resolution 2025-913

Amendment to Bid #2025018 Police Vehicles - CRS #5895

H. COURT:**I. ECONOMIC DEVELOPMENT:****1. Resolution 2025-914**

Grant Disbursement Agreement (CRS 5899)- Inclusive Playground at Willowdale Park

J. EMERGENCY SERVICES:**K. ENGINEERING SERVICES:****1. Resolution 2025-915**

Proposal for Design Services for Bridge NY Replacement of Frankhauser Culvert Azar Design Co. Town Job #2022.033B; PIN 5765.56 CRS #5878

2. Resolution 2025-916

Municipal Zero Emissions Vehicle (ZEV) Infrastructure Grant Program to Install Electric Vehicle Stations in Town Parking Lots Supervisor to Sign NYSDEC Agreements Town of Amherst Job No. 2017.015V CRS #5897

L. FINANCE:**M. HIGHWAY****N. HUMAN RESOURCES:****1. Resolution 2025-917**

Senior Engineer Assistant/Engineering Department

2. Resolution 2025-918

Recreation Attendant - PT/Youth & Recreation (10 Positions)

3. Resolution 2025-919

Amherst Employees' Association, Inc. - Collective Bargaining Agreement 2025-2029

4. Resolution 2025-920

Amherst Highway Employees Association, Inc. - Collective Bargaining Agreement 2025-2029

5. Resolution 2025-921

Laborer/Youth & Recreation

6. Resolution 2025-922

Senior Maintenance Worker/Facilities Department

7. Resolution 2025-923

Senior Maintenance Worker/Facilities Department

8. Resolution 2025-924

Cook/Senior Services

9. Resolution 2025-925

Project Manager/Building Department

O. INFORMATION TECHNOLOGY:**P. PLANNING:****1. Resolution 2025-926**

To Authorize the Adoption of Revisions to the Administrative Plan Governing the Housing Choice Voucher (HCV) Program of the Erie County PHA Consortium

2. Resolution 2025-927

To Authorize the Supervisor to Execute an Agreement with the Buffalo Urban League for the Provision of Predatory Lending Counseling Services CRS #5871

3. Resolution 2025-928

To Authorize the Town Supervisor to Enter into a Contract for Fair Housing Counseling Services with Housing Opportunities Made Equal (HOME) CRS #5890

4. Resolution 2025-929

To Authorize the Supervisor to Sign an Agreement with Child & Family Services of Erie County for Staffing CRS #5891

Q. POLICE:

R. SENIOR SERVICES:**1. Resolution 2025-930**

Software for Senior Services CRS #5892

2. Resolution 2025-931

Class Instructor, William Scudder CRS #5874

3. Resolution 2025-932

Class Instructor, Lisa Horlein CRS #5873

4. Resolution 2025-933

Class Instructor, Suzanne Lewis CRS #5875

S. SEWER/PLANT 16:**1. Resolution 2025-934**

Payment Authorization Advance Auto Parts

2. Resolution 2025-935

Payment Authorization Request Casullos Auto Accessories & Upholstery

3. Resolution 2025-936

Change Order No. 2 - Hohl Industrial Services, Inc. No Cost Time Extension WPCF: Building No. 1 Screen and Valve Improvements Town of Amherst Project Nos. 2016.002H & 2018.002B CRS #5889

4. Resolution 2025-937

Stormwater Mapping Project – Phase 2 Town of Amherst Job # 2023.025A CRS #5898

T. YOUTH AND RECREATION:**1. Resolution 2025-938**

Approve Piggyback Contract for Mfg Playground Equipment CRS #5839

2. Resolution 2025-939

Proforce Debris Blower Purchase - CRS #5861

3. Resolution 2025-940

Purchase of 52" Multiforce 26.5 HP Mower Plus Accessories CRS #5851

4. Resolution 2025-941

Purchase Toro 4000 Z Master Mower - CRS #5843

5. Resolution 2025-942

Purchase 1St Products VC60 Vericutter - CRS #5865

XIV. UNFINISHED BUSINESS

XV. COMMUNICATIONS

1. Communication 2025-104

Correspondence from Sean Hopkins, Esq. - 2190-2220 Wehrle Drive

2. Communication 2025-105

Correspondence from Sean Hopkins, Esq. - 2190-2220 Wehrle Drive

3. Communication 2025-106

Notice of Claim: Danielle E. Kopcho Vs. Town of Amherst

4. Communication 2025-107

Notice of Claim: Nicholas M. Chrites Vs. Town of Amherst

5. Communication 2025-108

Notice of Claim: the Hanover Insurance Group Vs. Town of Amherst

6. Communication 2025-109

Notice of Claim: Keynone Cole Vs. Town of Amherst Et Al.

7. Communication 2025-110

Notice of Claim: Progressive A/S/O Nicole M Heckler Vs. Town of Amherst

8. Communication 2025-111

Amended Complaint: Bradley Ensminger Vs Town of Amherst Et Al.

XVI. PUBLIC IMPROVEMENT PERMITS

XVII. PUBLIC EXPRESSION #2

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT