



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Tuesday, September 30, 2025

7:00 PM

Amherst Municipal Building

I. IN MEMORY

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on September 30, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, September 15, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

Supporting Fire Prevention Week – October 5 – 11, 2025

Recognizing Embered Production Company

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2025-809

Demolition of 667 Emerson Drive - Unsafe Building

VIII. DEVELOPMENT REVIEW ACTIONS**1. Resolution 2025-777**

SEQR Determination (2577 Millersport Highway, Z-2025-02)

2. Resolution 2025-702

Adoption of Local Law to Amend the Zoning Map (2577 Millersport Highway, Z-2025-02)

IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities**3. Amherst Community Diversity Commission****4. Amherst Conservation Advisory Council****5. Amherst Government Financial Advisory Board****6. Amherst Industrial Development Agency**

Membership is full.

7. Amherst Veterans Committee**8. Arts & Culture in Public Places Board****9. Board of Assessment Review**

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics

Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board**14. Employee Suggestion Program Merit Award Board**

Membership is full.

15. Employee Suggestion Review Committee**16. Energy Conservation Citizens Advisory Committee****17. Freedom of Information Law (FOIL) Board****18. Glen Park Joint Board****19. Historic Preservation Commission**

Membership is full.

20. Information Technology Advisory Committee**21. Library Board of Trustees**

Membership is full.

22. Minority / Woman Owned Business**23. Open Government Advisory Board****24. Planning Board**

Membership is full.

25. Recreation Commission**26. Recycling and Waste Committee****27. Senior Services Advisory Board****28. Traffic Safety Board**

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****1. Resolution 2025-810**

Elected Officials' Salaries for 2026 Fiscal Year

2. Resolution 2025-811

Amendment to Resolution 2025-629 Adoption of Local Law to Amend the Zoning Map (46, 54, 60, 68, 74 & 84 South Linden Street Right-Of-Way, Z-2025-01)

B. DEPUTY SUPERVISOR LAVIN:**C. COUNCILMEMBER BERGER:****D. COUNCILMEMBER SZUKALA:****E. COUNCILMEMBER MARINUCCI:****XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2025-812**

Northern Erie Sno-Seekers License Agreement (CRS #5829)

2. Resolution 2025-813

Host Community Agreement - (NED-New Energy Solar 8 LLC (1050 New Road) (CRS #5828)

B. TOWN CLERK:**1. Resolution 2025-814**

Update the Town of Amherst and Town of Clarence Co-Sponsored Fire Districts Length of Service Award Program (LOSAP) Policy Manual

2. Resolution 2025-815

Update the Amherst Sponsored Fire Districts Length of Service Award Program (LOSAP) Policy Manual

3. Resolution 2025-816

Amusement License - KaLu Salon & Spa

C. ASSESSOR:**1. Resolution 2025-817**

Approve Travel for Conference

D. BUILDING/BUILDING MAINTENANCE:**1. Resolution 2025-818**

Award of Bid - Radiant Heater Replacement CRS ID #5837

2. Resolution 2025-819

Change Order – Anastasi Trucking 30 S. Cayuga - Exterior Stairs

E. CENTRAL ALARM:**F. COMPTROLLER:****1. Resolution 2025-820**

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:**1. Resolution 2025-821**

NYS OGS Contract with Genuine Parts Company DbA NAPA Auto Parts - CRS #5795

2. Resolution 2025-822

Extension of Golf Management Agreement - CRS #5800

3. Resolution 2025-823

Extension of Bid #2023042 Town Wide Undercoating - CRS #5809

4. Resolution 2025-824

Award Bid #2025036 PowrLiner 6955 Line Striper with LazyLiner Elite - CRS #5820

H. COURT:**1. Resolution 2025-825**

Justice Court Grant Resolution

I. ECONOMIC DEVELOPMENT:**J. EMERGENCY SERVICES:****K. ENGINEERING SERVICES:****1. Resolution 2025-826**

Change Order No. 2 – Concrete Applied Technologies Corp. N. Forest Road / W. Klein Road Intersection Pedestrian Improvements Town of Amherst Job # 930069A CRS #5817

2. Resolution 2025-827

Utility Mark-Out and Subsurface Mapping (2025-2027) Town Job # 2023.036A / CRS ID #5834

L. FINANCE:**M. HIGHWAY****1. Resolution 2025-828**

Contract with VCS - CRS #5827

2. Resolution 2025-829

Titan Fence Contract for Backstop at Briarhurst Park - CRS #5814

N. HUMAN RESOURCES:**1. Resolution 2025-830**

Construction Project Manager/Engineering Department

2. Resolution 2025-831

Construction Project Manager/Engineering Department

3. Resolution 2025-832

Leave of Absence Without Pay/Police Department

4. Resolution 2025-833

Youth Services Program Coordinator/Youth & Recreation

5. Resolution 2025-834

File Clerk/Youth & Recreation

6. Resolution 2025-835

Appointment of Acting Town Assessor

7. Resolution 2025-836

CFAOA Collective Bargaining Agreement 2025-2029

O. INFORMATION TECHNOLOGY:

P. PLANNING:

1. Resolution 2025-837

Amherst Veterans Memorial Engraving CRS #5812

2. Resolution 2025-838

To Authorize the Supervisor to Execute a Contract Extension with the Harrison Studio for the Provision of Underwriting Services CRS #5007

Q. POLICE:

1. Resolution 2025-839

Training & Travel Request 2025 Highway Safety Symposium

R. SENIOR SERVICES:

S. SEWER/PLANT 16:

1. Resolution 2025-840

Change Order No. 2 - Increase of \$3,746.00 MLP Plumbing & Mechanical, Inc. WPCF: HVAC Facility Improvements, Phase 4 Town of Amherst Project No. 2017.002D CRS #5830

2. Resolution 2025-841

Erie County Piggyback Contract Extension Cured-In-Place Pipe Lining Services CRS No. 5816

3. Resolution 2025-842

Auction of Sewer Maintenance Surplus Equipment

4. Resolution 2025-843

Purchase of Weather Station and Mounting Pole Kit Davis Instruments

T. YOUTH AND RECREATION:

1. Resolution 2025-844

Sheltering Agreement - Mill Middle CRS #5811

2. Resolution 2025-845

Approve Piggyback Contract for Mfg Playground Equipment CRS #5839

XIV. UNFINISHED BUSINESS**XV. COMMUNICATIONS****1. Communication 2025-92**

Communication - Main Transit Fire Dept. - Supplemental Insurance

2. Communication 2025-93

Correspondence from Sean Hopkins, Esq. - 4300 Millersport Highway

3. Communication 2025-94

Correspondence from Sean Hopkins, Esq. - 2190-2220 Wehrle Drive

4. Communication 2025-95

Correspondence from Joe Voytovich - Budget Timeline

5. Communication 2025-96

Notice of Claim: Progressive A/S/O Nicole M Heckler Vs. Town of Amherst

6. Communication 2025-97

Notice of Order to Show Cause and Petition: Karen Cuevas Vs. Town of Amherst

XVI. PUBLIC IMPROVEMENT PERMITS**1. Resolution 2025-846**

Public Improvement Permit No. 3158 Storm System – 580 Crosspoint/3750 Millersport Highway 1996.018N/SP-2019-13_A

XVII. PUBLIC EXPRESSION #2

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT