



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Monday, September 15, 2025

7:00 PM

Amherst Municipal Building

I. IN MEMORY

Kent Richter

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on September 15, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Tuesday, September 02, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

Recognition of Town of Amherst Retirement

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2025-776

Adoption of Local Law Amending Chapter 4 of the Town of Amherst, Administration of Government

VIII. DEVELOPMENT REVIEW ACTIONS**1. Resolution 2025-777**

SEQR Determination (2577 Millersport Highway, Z-2025-02)

2. Resolution 2025-702

Adoption of Local Law to Amend the Zoning Map (2577 Millersport Highway, Z-2025-02)

IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities**3. Amherst Community Diversity Commission****4. Amherst Conservation Advisory Council****5. Amherst Government Financial Advisory Board****6. Amherst Industrial Development Agency**

Membership is full.

7. Amherst Veterans Committee**8. Arts & Culture in Public Places Board****9. Board of Assessment Review**

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics

Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board

14. Employee Suggestion Program Merit Award Board

Membership is full.

15. Employee Suggestion Review Committee

16. Energy Conservation Citizens Advisory Committee

17. Freedom of Information Law (FOIL) Board

18. Glen Park Joint Board

19. Historic Preservation Commission

Membership is full.

20. Information Technology Advisory Committee

21. Library Board of Trustees

Membership is full.

22. Minority / Woman Owned Business

23. Open Government Advisory Board

24. Planning Board

Membership is full.

25. Recreation Commission

26. Recycling and Waste Committee

27. Senior Services Advisory Board

28. Traffic Safety Board

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS**

- A. SUPERVISOR KULPA:**
- B. DEPUTY SUPERVISOR LAVIN:**
- C. COUNCILMEMBER BERGER:**
- D. COUNCILMEMBER SZUKALA:**
- E. COUNCILMEMBER MARINUCCI:**

XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS**A. TOWN ATTORNEY:****1. Resolution 2025-778**

Getzville Fire Company Financing - Approval Resolutions

B. TOWN CLERK:**1. Resolution 2025-779**

To Update the Town of Amherst and Town of Clarence Co-Sponsored Fire Districts Length of Service Award Program (LOSAP) Policy Manual

C. ASSESSOR:**D. BUILDING/BUILDING MAINTENANCE:****1. Resolution 2025-780**

Change Order No. 2; Hayes Construction Services Senior Center – Café Renovation TOA Project No. 2023-F-17.1; CRS-CMS No. 5250-4549 Account #: KP 2349.4972

2. Resolution 2025-781

Geothermal Well Repair CRS #5785

3. Resolution 2025-782

Award of Bid - Amherst Veterans Memorial Capital Improvements Re: Award of Bid – CamCo General Contracting Inc – General Contract Amherst Veterans Memorial – Capital Improvements TOA Project No. 2023-H-6.1

4. Resolution 2025-783

Change Order - 30 S. Cayuga Site Improvements Re: Change Order – Anastasi Trucking – General Contract 30 S. Cayuga – Exterior Site Stairs TOA Project No. 2023-F-16.3

E. CENTRAL ALARM:**F. COMPTROLLER:****1. Resolution 2025-784**

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:**1. Resolution 2025-785**

Award Bid #2025030 Ovivo Clarifier Drive Replacement Units - CRS #5803

2. Resolution 2025-786

Award NY State OGS Mini-Bid #2025034 for (1) Ford F-550 with Plow & Salter - CRS #5804

3. Resolution 2025-787

Award NY State OGS Mini-Bid #2025035 for (2) Ford F-350 with Plow - CRS #5805

H. COURT:**I. ECONOMIC DEVELOPMENT:****J. EMERGENCY SERVICES:****K. ENGINEERING SERVICES:****1. Resolution 2025-788**

Authorization to Install One (1) Fire Hydrant - REVISED 669 Youngs Road – SP-2024-04 TOA Project No. 2010.083A

L. FINANCE:**M. HIGHWAY****1. Resolution 2025-789**

Holcim Quarries Purchase Order

N. HUMAN RESOURCES:

1. Resolution 2025-790

Recreation Attendant - PT/Senior Services

2. Resolution 2025-791

Recreation Attendant - PT/Youth & Recreation (3 Positions)

3. Resolution 2025-792

Leave of Absence Without Pay/Police Department

O. INFORMATION TECHNOLOGY:**P. PLANNING:****1. Resolution 2025-793**

Set the First of Two Public Hearings Required by the U.S. Department of Housing and Urban Development for the FY 2026 Community Development Annual Action Plan

2. Resolution 2025-794

Travel Request - NYS GIS Association Conference, GeoCon 2025 in Lake Placid, NY

3. Resolution 2025-795

To Authorize the Supervisor to Sign the HUD 2025 Community Development Block Grant Contract (CDBG) CRS #5801

4. Resolution 2025-796

To Authorize the Supervisor to Sign the HUD 2025 HOME Investment Partnership Program Contract (HOME) CRS #5802

Q. POLICE:**1. Resolution 2025-797**

Town Wide Piggybacking Contract Approval through PEPPM TD Synnex Corporation (CRS #5807)

R. SENIOR SERVICES:**1. Resolution 2025-798**

Travel Authorization

S. SEWER/PLANT 16:**1. Resolution 2025-799**

WPCF – Replacement of Intercom and Camera Server with Additional Work and Equipment
Digital Surveillance Solutions, Inc. CRS - 5294

2. Resolution 2025-800

Telemetry at Tonawanda Creek & Ellicott Creek – Joint Funding Agreement U.S. Geological
Survey CRS - 5808

T. YOUTH AND RECREATION:

1. Resolution 2025-801

Authorize Supervisor to Sign JCI Jones Chemical Inc Contract Extension - CRS #5493/5792

2. Resolution 2025-802

Child Day Care Services Agreement - CRS #5782

3. Resolution 2025-803

North Forest Tennis Courts Lighting Upgrade - CRS #5791

4. Resolution 2025-804

30 South Cayuga Lighting Upgrade - CRS #5794

XIV. UNFINISHED BUSINESS

XV. COMMUNICATIONS

1. Communication 2025-88

Graythorne Bd. of Mgrs Letter Re: Traffic Safety Concern at Main Street, Stonham Way &
Tech Drive

2. Communication 2025-89

Notice of Claim: John Fletch, as Parent & Natural Guardian of D. F., an Infant Vs. Town of
Amherst Et Al.

3. Communication 2025-90

Notice of Claim: Kevin Maria, Individually and as Parent and Natural Guardian of Aspen
Maria, an Infant Vs. Town of Amherst Et Al.

4. Communication 2025-91

Summons and Verified Complaint: Midfirst Bank Vs. Town of Amherst Et Al.

XVI. PUBLIC IMPROVEMENT PERMITS

1. Resolution 2025-805

Private Improvement Permit No. 3137 Sanitary Sewer – Sawyers Landing (50 Dodge Road)
2005.008C/SP-2021-05

2. Resolution 2025-806

Private Improvement Permit No. 3138 Waterline – Sawyers Landing (50 Dodge Road)
2005.008C/SP-2021-05

3. Resolution 2025-807

Public Improvement Permit No. 3139 Paving & Curbing – Sawyers Landing (50 Dodge Road)
2005.008C/SP-2021-05

XVII. PUBLIC EXPRESSION #2

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT