



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Monday, August 4, 2025

3:00 PM

Amherst Municipal Building

I. IN MEMORY

Mary Ellen Walsh and Penny F. Zeplowitz

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

3:00 PM Meeting called to order on August 4, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, July 21, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

Deputy Supervisor Shawn Lavin to recognize August 7, 2025 as Purple Heart Day in Amherst.

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

VIII. DEVELOPMENT REVIEW ACTIONS**IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES**

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

- 1. 9/11 Commemoration Committee**
Membership is unlimited.
- 2. Amherst Committee on Disabilities**
- 3. Amherst Community Diversity Commission**
- 4. Amherst Conservation Advisory Council**
- 5. Amherst Government Financial Advisory Board**
- 6. Amherst Industrial Development Agency**
Membership is full.
- 7. Amherst Veterans Committee**
- 8. Arts & Culture in Public Places Board**
- 9. Board of Assessment Review**
Membership is full.
- 10. Board of Electrician Examiners**
Membership is full.
- 11. Board of Ethics**
Membership is full.
- 12. Board of Plumbing and Drainage Examiners**
Membership is full.
- 13. Design Advisory Board**
- 14. Employee Suggestion Program Merit Award Board**
Membership is full.
- 15. Employee Suggestion Review Committee**

16. Energy Conservation Citizens Advisory Committee**17. Freedom of Information Law (FOIL) Board****18. Glen Park Joint Board****19. Historic Preservation Commission**

Membership is full.

20. Information Technology Advisory Committee**21. Library Board of Trustees**

Membership is full.

22. Minority / Woman Owned Business**23. Open Government Advisory Board****24. Planning Board**

Membership is full.

25. Recreation Commission**26. Recycling and Waste Committee****27. Senior Services Advisory Board****28. Traffic Safety Board**

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****B. DEPUTY SUPERVISOR LAVIN:****1. Resolution 2025-658**

Multi Gas Meters

2. Resolution 2025-659

Knox Upgrades and Fire Investigation Equipment

C. COUNCILMEMBER BERGER:**D. COUNCILMEMBER SZUKALA:****E. COUNCILMEMBER MARINUCCI:****XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2025-660**

Senior Center Capital Improvements (Amended) (Bond Resolution - \$595,000)

2. Resolution 2025-661

Youth and Recreation Vehicles and Equipment - Bond Resolution (\$370,000)

3. Resolution 2025-662

Agreement with the Department of Labor

4. Resolution 2025-663

166 Klein Road - Regency Commons Subdivision

5. Resolution 2025-664

Delegation of Consent Authority to Superintendent of Highways - Utility Work Permit Applications

6. Resolution 2025-665

License Agreement - 35 San Rafael Court (McMahon)

7. Resolution 2025-666

Settlement of Litigation Matter - Hughes V. TOA, Et Al.

8. Resolution 2025-667

Citigroup Technology, Inc. - Indemnification Agreement for Final Site Plan Approval (CRS# 5739)

B. TOWN CLERK:

1. Resolution 2025-668

Authorization for Pre-Payment to RDT Mail Corp for the 2025 School Tax Bills and School Tax Receipts

2. Resolution 2025-669

New Firefighter for Main-Transit Fire Company

C. ASSESSOR:

D. BUILDING/BUILDING MAINTENANCE:

1. Resolution 2025-670

2025 Building Permit Fees

2. Resolution 2025-671

30 S. Cayuga - Site Improvements Award of Contract

E. CENTRAL ALARM:

F. COMPTROLLER:

1. Resolution 2025-672

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:

1. Resolution 2025-673

Award Bid #2025026 Black Cat II+ Traffic Counting Equipment - CRS #5715

2. Resolution 2025-674

Award RFP #202502 Real Property Appraisal Services - CRS #5721, 5722, 5723 & 5724

3. Resolution 2025-675

Extension of Town Wide Copier Maintenance Contract - CRS #5720

4. Resolution 2025-676

Award Bid #2025025 Easy Dump with Bayne Lift & Retractable Pull Tarp - CRS #5725

H. COURT:**I. ECONOMIC DEVELOPMENT:****J. EMERGENCY SERVICES:****K. ENGINEERING SERVICES:****L. FINANCE:****M. HIGHWAY****1. Resolution 2025-677**

ECWA Utility Permit - 288 Harding Road

2. Resolution 2025-678

ECWA Utility Permit - 90 Fair Woods Dr

3. Resolution 2025-679

ErieNet LDC

N. HUMAN RESOURCES:**1. Resolution 2025-680**

Senior Maintenance Worker/Building Maintenance/Facilities

2. Resolution 2025-681

Building & Zoning Clerk/Building Department

3. Resolution 2025-682

Police Captain/Police Department

4. Resolution 2025-683

Police Lieutenant/Police Department

5. Resolution 2025-684

Wastewater Facilities Mechanic/Engineering-Plant #16

6. Resolution 2025-685

Laborer/Youth & Recreation

7. Resolution 2025-686

Laborer/Youth & Recreation

8. Resolution 2025-687

Wastewater Treatment Plant Operator Trainee/Engineering-Plant #16

O. INFORMATION TECHNOLOGY:

1. Resolution 2025-688

Comtec of WNY Statement of Work, CRS #5719

P. PLANNING:

Q. POLICE:

1. Resolution 2025-689

Millington Lockwood Business Interior Solutions Purchase of EOC Dispatch Center Furniture (CRS #5740)

R. SENIOR SERVICES:

1. Resolution 2025-690

Class Instructor, Colleen Maloney-Berman CRS #5710

2. Resolution 2025-691

Class Instructor, Top Champions Inc. CRS #5711

S. SEWER/PLANT 16:

1. Resolution 2025-692

Change Order No. 1 MLP Plumbing & Mechanical, Inc. Increase of \$30,020.00 WPCF: HVAC Facility Improvements, Phase 4 Town of Amherst Project No. 2017.002D CRS #5726

2. Resolution 2025-693

Emergency Purchase Payment Authorization AEGEUS Inspection Solutions CRS - 5743

3. Resolution 2025-694

Transport of Equipment – Dry Coolers from Depew High School Hohl Industrial Services, Inc. CRS No. 5708

4. Resolution 2025-695

Travel Request Required Operator Training Courses

5. Resolution 2025-696

Award of Bid Legend Excavating LLC Carmen Road Stormwater Improvements Town of Amherst Job # 2023.009

T. YOUTH AND RECREATION:

XIV. UNFINISHED BUSINESS

XV. COMMUNICATIONS

1. Communication 2025-73

Correspondence from Sean Hopkins, Esq. - 3315-3327 Millersport Highway

2. Communication 2025-74

Correspondence from Sean Hopkins, Esq. - 2190-2200 Wehrle Drive

3. Communication 2025-75

Amended Notice of Claim: Jacqayla Petteway Vs. Town of Amherst Et Al.

4. Communication 2025-76

Notice of Claim: Dana Lynn White Vs. Town of Amherst Et Al.

5. Communication 2025-77

Notice of Claim: Michael DiGiore Vs. Town of Amherst

6. Communication 2025-78

Summons and Verified Complaint: Midfirst Bank Vs. Town of Amherst Et Al.

7. Communication 2025-79

Summons and Verified Complaint: Nicole Lancellotti and Joseph Lancellotti Vs. Town of Amherst Et Al.

XVI. PUBLIC IMPROVEMENT PERMITS

1. Resolution 2025-697

Public Improvement Permit No. 3129 Sanitary Sewer Acceptance Regency Commons – 166 Klein Road 2021.029/SUB-2021-01

2. Resolution 2025-698

Private Improvement Permit No. 3130 Waterline Regency Commons – 166 Klein Road 2021.029/SUB-2021-01

3. Resolution 2025-699

Private Improvement Permit No. 3131 Paving & Curbing Regency Commons – 166 Klein Road 2021.029/SUB-2021-01

4. Resolution 2025-700

Private Improvement Permit No. 3132 Storm System Regency Commons – 166 Klein Road 2021.029/SUB-2021-01

XVII. PUBLIC EXPRESSION #2

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XVIII. ADJOURNMENT