



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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Live streaming and recorded meeting service is provided through the Town of Amherst's YouTube Channel
<https://www.youtube.com/@townofamherstnewyork>

Monday, July 7, 2025

3:00 PM

Amherst Municipal Building

I. IN MEMORY

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

3:00 PM Meeting called to order on July 7, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, June 23, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

There will be an Executive Session to discuss the following items after the Town Board Meeting.

- Contractual Discussion on Land Use
- Potential Litigation

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

VIII. DEVELOPMENT REVIEW ACTIONS

IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

- 1. 9/11 Commemoration Committee**
Membership is unlimited.
- 2. Amherst Committee on Disabilities**
- 3. Amherst Community Diversity Commission**
- 4. Amherst Conservation Advisory Council**
- 5. Amherst Government Financial Advisory Board**
- 6. Amherst Industrial Development Agency**
Membership is full.
- 7. Amherst Veterans Committee**
- 8. Arts & Culture in Public Places Board**
- 9. Board of Assessment Review**
Membership is full.
- 10. Board of Electrician Examiners**
Membership is full.
- 11. Board of Ethics**
Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board**14. Employee Suggestion Program Merit Award Board**

Membership is full.

15. Employee Suggestion Review Committee**16. Energy Conservation Citizens Advisory Committee****17. Freedom of Information Law (FOIL) Board**

Membership is full.

18. Glen Park Joint Board**19. Historic Preservation Commission**

Membership is full.

20. Information Technology Advisory Committee**21. Library Board of Trustees****22. Minority / Woman Owned Business****23. Open Government Advisory Board****24. Planning Board**

Membership is full.

25. Recreation Commission**26. Recycling and Waste Committee****27. Senior Services Advisory Board****28. Traffic Safety Board**

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****1. Resolution 2025-589**

Authorize Payment to CIMCO Refrigeration for Pre-Engineering Design Work

B. DEPUTY SUPERVISOR LAVIN:**C. COUNCILMEMBER BERGER:****D. COUNCILMEMBER SZUKALA:****E. COUNCILMEMBER MARINUCCI:****XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2025-590**

Engineering Equipment and Vehicles (OCPH - \$250,000)

2. Resolution 2025-591

West Side Interceptor (WSI) Project Contracts/Agreements (CRS#S 5682-5684)

3. Resolution 2025-592

Assignment of Claim and Release (NYSDOT)

B. TOWN CLERK:**1. Resolution 2025-593**

Amusement License for D'Avolio Inc.

2. Resolution 2025-594

Amusement License for St John Maron Church

C. ASSESSOR:**D. BUILDING/BUILDING MAINTENANCE:**

1. Resolution 2025-595

AWARD OF BID - Restroom Improvements at Williamsville Youth & Family Center

E. CENTRAL ALARM:**F. COMPTROLLER:****1. Resolution 2025-596**

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:**1. Resolution 2025-597**

Extension of Bid #2021027 Vehicle Lift Inspections, Service & Replacement - CRS #5602

2. Resolution 2025-598

Extension of Bid #2024026 Chrysler Motors Vehicle Service & Parts - CRS #5657

3. Resolution 2025-599

Amendment to Golf Course Architect Task Order - CRS #5662

4. Resolution 2025-600

Amendment to Tyler Technologies Contract - CRS #5668

H. COURT:**I. ECONOMIC DEVELOPMENT:****J. EMERGENCY SERVICES:****K. ENGINEERING SERVICES:****1. Resolution 2025-601**

Request Proposal for Installation of One (1) Fire Hydrant NYS Route 78 – Transit Road 8003
Transit Road, Town of Clarence

2. Resolution 2025-602

National Grid NY EV Make-Ready Program Royal Park Sports Complex Town of Amherst Job
2019.055 CRS #5665

3. Resolution 2025-603

Addendum #2 & Final to Contract for Special Inspections & Testing – Whitestone Associates Engineering & Geology NY, PLLC Royal Park Sports Complex T.O.A. Project No. 2019.055
CRS #5658

4. Resolution 2025-604

Change Order No. 1 & Final – 716 Site Contracting, Inc. N. Bailey Sanitary Sewer Extension
Project 2022.026 CRS #5666

L. FINANCE:

M. HIGHWAY

1. Resolution 2025-605

Travel Approval - Refuse - Highway Department

2. Resolution 2025-606

ECWA Utility Permit - 661 Skinnersville Road

3. Resolution 2025-607

ECWA Utility Permit - 39 Streamsong Court

N. HUMAN RESOURCES:

1. Resolution 2025-608

Police Officer/Police Department (8 Positions)

2. Resolution 2025-609

Wastewater Treatment Plant Operator Trainee/Engineering-Plant #16

3. Resolution 2025-610

Clerk Typist/ Building Department

4. Resolution 2025-611

Senior Code Enforcement Officer/Building Department

5. Resolution 2025-612

Assistant Code Enforcement Officer/Building Department

6. Resolution 2025-613

Code Enforcement Officer/Building Department

7. Resolution 2025-614

Electrical Inspector/Building Department

8. Resolution 2025-615

Wastewater Treatment Plant Operator Trainee/Engineering-Plant 16

9. Resolution 2025-616

Court Officer - PT/Amherst Town Court

O. INFORMATION TECHNOLOGY:

P. PLANNING:

1. Resolution 2025-617

Contract Extension with AMD Environmental Consultants, Inc. CRS #4317

2. Resolution 2025-618

Request to Utilize Distressed Properties Trust Account for Costs Related to Preparing 667 Emerson Drive, Amherst, NY 14226 as a Development-Ready Parcel

3. Resolution 2025-619

Authorize Adoption of an Amendment to the Section III: Mainstream Voucher Program of the Erie County PHA Consortium Section 8 Administrative Plan

4. Resolution 2025-620

Approval for Supervisor to Execute an Amendment to the Grant Agreement for the NYS Plus One Accessory Dwelling Unit Program CRS #4000/5692

Q. POLICE:

1. Resolution 2025-621

Vocational Training Contract (CRS #5667) Williamsville Central School District

R. SENIOR SERVICES:

S. SEWER/PLANT 16:

1. Resolution 2025-622

TOA Bid 2024031 Liquid Sodium Bi-Sulfite PVS Chemical Solutions, Inc. CRS No.5679

2. Resolution 2025-623

TOA Bid 2025002 Sodium Hydroxide 50% Solution Slack Chemicals Company, Inc. CRS No.5860

3. Resolution 2025-624

Lift Station Communication Hosting Agreement Extension Colacino Industries, Inc. CRS No. 5678

4. Resolution 2025-625

Request to Standardize to Gorman Rupp Pumps and Components

5. Resolution 2025-626

Account Transfer Request Sanitary Sewer Relining – Mini-System-01 – CRS #5688 Town of Amherst Job No. 2025.001G

6. Resolution 2025-627

Change Order No. 1: Increase of \$50,000 WPCF: Building No. 1 Micro-Screen and Valve Improvements Town of Amherst Project No. 2016.002H and 2018.002B, CRS #5676

7. Resolution 2025-628

Change Order No. 1: Increase of \$100,000 (Funding for Contingency) and \$80,000 (Funding for Controls Integration) WPCF: Building No. 1 Microscreen and Valve Improvements Town of Amherst Project No. 2016.002H and 2018.002B CRS#5687

T. YOUTH AND RECREATION:**XIV. UNFINISHED BUSINESS****XV. COMMUNICATIONS****1. Communication 2025-66**

Correspondence from Sean Hopkins, Esq. - 2190-2200 Wehrle Drive

2. Communication 2025-67

Complaint: Yousef Ahmed, Jay Ayoub, Majd Ayoub, Elvi Jo Dougherty, Soleigh M. Dougherty, Jazmine C. Frazier, Timothy P. Georger, Ibrahim Khatib, Hannah R. Krull and Noor A. Mohammed Vs. Town of Amherst Et Al.

3. Communication 2025-68

Notice of Claim: Danielle E. Kopcho Vs. Town of Amherst

XVI. PUBLIC IMPROVEMENT PERMITS**XVII. PUBLIC EXPRESSION #2**

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT