



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Tuesday, May 27, 2025

7:00 PM

Amherst Municipal Building

I. IN MEMORY

Patrick Mallon, Daniel O'Donnell, and Fredrick J. Postolese III

II. INVOCATION

Supervisor Kulpa

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on May 27, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, May 12, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

Councilmember Szukala recognizes the Amherst Police Department annual Awards Ceremony.

Councilmember Marinucci recognizes the Amherst Youth Consortium Volunteer Appreciation.

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2025-498

Parking Restriction at the Dead-End of Sierra Drive

2. Resolution 2025-499

3230 & 3238 Millersport Highway Rezoning

VIII. DEVELOPMENT REVIEW ACTIONS

IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities

3. Amherst Community Diversity Commission

4. Amherst Conservation Advisory Council

5. Amherst Government Financial Advisory Board

6. Amherst Industrial Development Agency

Membership is full.

7. Amherst Veterans Committee

8. Arts & Culture in Public Places Board

9. Board of Assessment Review

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics

Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board

14. Employee Suggestion Program Merit Award Board

Membership is full.

15. Employee Suggestion Review Committee

16. Energy Conservation Citizens Advisory Committee

17. Freedom of Information Law (FOIL) Board

Membership is full.

18. Glen Park Joint Board

19. Historic Preservation Commission

Membership is full.

20. Information Technology Advisory Committee

21. Library Board of Trustees

22. Minority / Woman Owned Business

23. Open Government Advisory Board

24. Planning Board

Membership is full.

25. Recreation Commission

26. Recycling and Waste Committee

27. Senior Services Advisory Board

28. Traffic Safety Board

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****B. DEPUTY SUPERVISOR LAVIN:****C. COUNCILMEMBER BERGER:****D. COUNCILMEMBER SZUKALA:****E. COUNCILMEMBER MARINUCCI:****1. Resolution 2025-500**

Amherst Community Diversity Commission Election of Officers

XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS**A. TOWN ATTORNEY:****1. Resolution 2025-501**

North Bailey Senior Shelter (Bond Resolution - \$335,000)

2. Resolution 2025-502

North Forest Park Renovations (Bond Resolution - \$325,000)

3. Resolution 2025-503

License Agreement - 176 Londonderry Lane (Mohammad/Nargis) (CRS# 5561)

B. TOWN CLERK:**1. Resolution 2025-504**

Peddler & Transient Permit Fees

2. Resolution 2025-505

Amusement License for D'Avolio Inc. - 9570 Transit Road

3. Resolution 2025-506

Amusement License - the Amberleigh

4. Resolution 2025-507

New Firefighter for North Bailey Fire Company

C. ASSESSOR:**D. BUILDING/BUILDING MAINTENANCE:****E. CENTRAL ALARM:****F. COMPTROLLER:****1. Resolution 2025-508**

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:**1. Resolution 2025-509**

Award RFP #202501 Professional Planning & Grant Services - CRS #5507-5518 & CRS #5520-5524

2. Resolution 2025-510

Award Bid #2025019 Busing - CRS #5546

3. Resolution 2025-511

Award Bid #2025018 Police Vehicles - CRS #5551

4. Resolution 2025-512

Award Bid #2025012 Parking Lot Crack Fill, Seal Coat & Striping - CRS #5553

5. Resolution 2025-513

Award Bid #2025007 Disposal of Wastewater Sludge, Grit & Screenings - CRS #5558

6. Resolution 2025-514

Award Bid #2025020 Calcium Nitrate Solution - CRS #5559

H. COURT:**I. ECONOMIC DEVELOPMENT:****J. EMERGENCY SERVICES:****K. ENGINEERING SERVICES:**

1. Resolution 2025-515

Change Order No. 01-MC & Final – J.R. Swanson Plumbing Co. Royal Park Sports Complex
Town of Amherst Job # 2019.05 CRS #5528

2. Resolution 2025-516

Change Order No. 01 & Final - GC – Allgaier Construction Corp. Royal Park Sports Complex
Town of Amherst Job # 2019.055 CRS #5556

3. Resolution 2025-517

Change Order No. 05 and Final - SU – Louis Del Prince & Sons, Inc. Royal Park Sports
Complex Town of Amherst Job # 2019.055 CRS #5555

4. Resolution 2025-518

Change Order No. 03-EC & Final – Industrial Power and Lighting Corp. Royal Park Sports
Complex Town of Amherst Job # 2019.055 CRS #5563

L. FINANCE:**M. HIGHWAY:****1. Resolution 2025-519**

Expend Funds from the Veterans Memorial Trust Account

2. Resolution 2025-520

ECWA Utility Work Permit - 17 Glen Meadow Dr S

3. Resolution 2025-521

Highway Work Permit – ECWA – 681 Frankhauser Road

N. HUMAN RESOURCES:**1. Resolution 2025-522**

Clerk - PT/Planning Department

O. INFORMATION TECHNOLOGY:**1. Resolution 2025-523**

Microsoft 365 Program Signature Form CRS #5557

P. PLANNING:**1. Resolution 2025-524**

To Authorize the Planning Department to Expend Funds from the Trust Account for the Veterans Memorial Consistent with Town Board Resolution RES-2011-871 for the Purpose of Engraving the Names of Veterans on the Veterans Memorial

2. Resolution 2025-525

Sidewalk Waiver Request, SWW-2025-01, 789 Tonawanda Creek Road

Q. POLICE:

1. Resolution 2025-526

Amherst Central School District (CRS #5541) Student Resource Officer Program

2. Resolution 2025-527

Williamsville Central School District (CRS #5539) Student Resource Officer Program

3. Resolution 2025-528

Sweet Home Central School District (CRS #5540) Student Resource Officer Program

4. Resolution 2025-529

Digital Surveillance Solutions (DSS) (CRS #5543) Royal Park Access Control

R. SENIOR SERVICES:

1. Resolution 2025-530

Erie County Board of Elections Early Voting Lease Agreement CRS #5537

2. Resolution 2025-531

Computer/Touchscreen for Senior Services- Xavus Solutions LLC DBA My Senior Center CRS #5560

S. SEWER/PLANT 16:

1. Resolution 2025-532

Payment Authorization - Server Migration Invoices Aptean, Inc. CRS No. 4743

2. Resolution 2025-533

TOA Bid 2025001 Sodium Hypochlorite Contract Extension JCI Jones Chemicals, Inc. Original CRS No. 5314, CRS No. 5547

T. YOUTH AND RECREATION:

XIV. UNFINISHED BUSINESS

XV. COMMUNICATIONS**1. Communication 2025-50**

Request for Public Hearing - 2190-2200 Wehrle Drive

2. Communication 2025-51

Correspondence from Sean Hopkins, Esq. - 4300 Millersport Highway

3. Communication 2025-52

Correspondence from Sean Hopkins, Esq. - 42-50 Dodge Road

XVI. PUBLIC IMPROVEMENT PERMITS**XVII. PUBLIC EXPRESSION #2**

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT