



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Monday, April 28, 2025

7:00 PM

Amherst Municipal Building

I. IN MEMORY

Lieutenant John "Bones" Redenbach and Mark Bosch

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on April 28, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, April 07, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

Deputy Supervisor Lavin recognizes Fred and Anthony Cimato for their donation of property.

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2025-402

Parking Restriction on Steinway Court at Maple Road

2. Resolution 2025-403

Homecrest Drive and Hillcrest Drive All-Way Stop Intersection

3. Resolution 2025-404

A Local Law to Amend Chapter 175 of the Town of Amherst, Taxation (ADU Exemption)

4. Resolution 2025-405

Alienation of a Portion of 1265 Smith Road

VIII. DEVELOPMENT REVIEW ACTIONS**1. Resolution 2025-406**

SEQR Determination 1692 Maple Road, Z-2024-04

2. Resolution 2025-343

Adoption of Local Law to Amend the Zoning Map 1692 Maple Road, Z-2024-04

IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities**3. Amherst Community Diversity Commission****4. Amherst Conservation Advisory Council****5. Amherst Government Financial Advisory Board****6. Amherst Industrial Development Agency**

Membership is full.

7. Amherst Veterans Committee

- 8. Arts & Culture in Public Places Board**
- 9. Board of Assessment Review**
Membership is full.
- 10. Board of Electrician Examiners**
Membership is full.
- 11. Board of Ethics**
Membership is full.
- 12. Board of Plumbing and Drainage Examiners**
Membership is full.
- 13. Design Advisory Board**
- 14. Employee Suggestion Program Merit Award Board**
Membership is full.
- 15. Employee Suggestion Review Committee**
- 16. Energy Conservation Citizens Advisory Committee**
- 17. Freedom of Information Law (FOIL) Board**
Membership is full.
- 18. Glen Park Joint Board**
- 19. Historic Preservation Commission**
Membership is full.
- 20. Information Technology Advisory Committee**
- 21. Library Board of Trustees**
- 22. Minority / Woman Owned Business**
- 23. Open Government Advisory Board**
- 24. Planning Board**
Membership is full.
- 25. Recreation Commission**
- 26. Recycling and Waste Committee**

27. Senior Services Advisory Board**28. Traffic Safety Board**

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****B. DEPUTY SUPERVISOR LAVIN:****1. Resolution 2025-407**

Red Alert Upgrades

2. Resolution 2025-408

Blazestack Fire Investigation Software Contract

C. COUNCILMEMBER BERGER:**D. COUNCILMEMBER SZUKALA:****1. Resolution 2025-409**

Set Public Hearing Date – Parking Restriction at Dead-End of Sierra Drive

E. COUNCILMEMBER MARINUCCI:**XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2025-410**

License Agreement - 154 San Fernando Lane (Apuzzo)

B. TOWN CLERK:**1. Resolution 2025-411**

New Firefighter for Main-Transit Fire Department

2. Resolution 2025-412

New Firefighters for Swormville Fire Company

3. Resolution 2025-413

Edmunds GovTech Software CRS #5440

C. ASSESSOR:**D. BUILDING/BUILDING MAINTENANCE:****1. Resolution 2025-414**

Fire Extinguisher Inspection and Repair CRS #5432

2. Resolution 2025-415

Parking Lot Paving Town Owned Parking Lots

3. Resolution 2025-416

Change Order Highway Garage Heaters

E. CENTRAL ALARM:**F. COMPTROLLER:****1. Resolution 2025-417**

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:**1. Resolution 2025-418**

Extension of Town Wide Collision Contracts - CRS #5416, 5417 & 5418

2. Resolution 2025-419

Award Bid #2025011 Tax Bill Processing - CRS #5431

3. Resolution 2025-420

Award RFP #202503 Utility Audit Services - CRS #5473

4. Resolution 2025-421

Award Bid #2025016 Building Department Vehicles - CRS #5472

H. COURT:**1. Resolution 2025-422**

Amherst Court Employees to Attend Drug Court Conference

I. ECONOMIC DEVELOPMENT:**J. EMERGENCY SERVICES:**

K. ENGINEERING SERVICES:**1. Resolution 2025-423**

Authorization to Install One (1) Fire Hydrant 669 Youngs Road – SP-2024-04 TOA Project No. 2010.083A

2. Resolution 2025-424

Evergreen Terrace Subdivision – Street Lighting Energy Costs Town of Amherst Job# 2016.054A

3. Resolution 2025-425

National Grid Power Corporation Electric Service Proposal and Grant of Easement Paradise Park Restroom Building - TOA Project No. 2015.024A CRS ID# 5403

4. Resolution 2025-426

Proposal for Design Services for Maple Road (CR 192) and N. Bailey Avenue Intersection Reconfiguration – C&S Engineers, Inc. PIN 5765.23; NYS Comptrollers Contract #D041556 Town of Amherst Job No. 2022.016A CRS ID# 5461

5. Resolution 2025-427

Award of Bid – the Peyton Barlow Co., Inc. – General Contract Paradise Park Restroom Building TOA Project No. 2015.024A

L. FINANCE:**M. HIGHWAY:****1. Resolution 2025-428**

Maintenance Materials Bid

2. Resolution 2025-429

Highway Work Permit – ECWA – 68 Glen Meadow Drive S

3. Resolution 2025-430

Highway Work Permit – ECWA – 84 Fair Wood Drive

N. HUMAN RESOURCES:**1. Resolution 2025-431**

Recreation Attendant - PT/Youth & Recreation

2. Resolution 2025-432

Leave of Absence Without Pay/Police Department

3. Resolution 2025-433

Recreation Attendant - PT/Youth & Recreation

4. Resolution 2025-434

Extended Sick Leave of Absence Without Pay/Youth & Recreation

5. Resolution 2025-435

Deputy Town Clerk/Town Clerk

6. Resolution 2025-436

Police Officer/Police Department

7. Resolution 2025-437

Maintenance Worker/Engineering-Plant #16

8. Resolution 2025-438

Clerk- PT/Planning Department

O. INFORMATION TECHNOLOGY:**1. Resolution 2025-439**

Request to Use Trust and Agency Funds - Account No. T4011-4002

2. Resolution 2025-440

Piggyback through PEPPM with ViewSonic Corporation CRS #5407

3. Resolution 2025-441

Piggyback through PEPPM with Trafera, LLC CRS #5441

4. Resolution 2025-442

Update Computer and Mobile Device Usage Policy - 2025 V1

5. Resolution 2025-443

Microsoft 365 Pilot Implementation Agreement (CRS #5466)

P. PLANNING:**1. Resolution 2025-444**

Town Acceptance of the Main Street Corridor Study

2. Resolution 2025-445

To Authorize the Supervisor to Request an "Exception" to a Conflict of Interest from the HUD Buffalo Field Office for an Employee Working with the Community Development Program

Q. POLICE:

1. Resolution 2025-446

Temporary Access Agreement Use of Amherst Police Department Community Policing and Training Facility United States Naval Sea Cadet Corps. (CRS #5426)

2. Resolution 2025-447

Memorandum of Understanding: Emergency Vet Services for Seized Animals VCA Blue Cross Animal Hospital of Amherst (CRS #5433)

3. Resolution 2025-448

Travel & Training Request Explosives Breaching Training Course

4. Resolution 2025-449

G&G Fitness Purchase of Gym Equipment (CRS #5435)

R. SENIOR SERVICES:

S. SEWER/PLANT 16:

1. Resolution 2025-450

Travel Request Required Operator Training Courses

2. Resolution 2025-451

Contract Extension - Bid 2023018 Boiler & Cooling Water Treatment Services M.I.S. of America, Inc. CRS No. 5462

3. Resolution 2025-452

Change Order No. 1, Final Increase of \$5,200 to CIR Electric WPCF: Building 13 UPS System Town of Amherst Project No. 2023.002A CRS #5464

4. Resolution 2025-453

Change Order No. 2 Increase of \$74,729 & Time Extension to Progressive Roofing Inc. WPCF: Roof System Improvements Town of Amherst Project No. 2016.002B CRS #5463

5. Resolution 2025-454

Erie County Piggyback – Kenyon Pipeline Inspection LLC Cured-In-Place Pipe Lining Services CRS No. 5437

T. YOUTH AND RECREATION:

1. Resolution 2025-455

Contract Extension - CRS #5439

2. Resolution 2025-456

Travel Authorization

3. Resolution 2025-457

Rental Agreement (WNYRHL) - CRS #5475

XIV. UNFINISHED BUSINESS**XV. COMMUNICATIONS****1. Communication 2025-36**

Request for Public Hearing - 3230 & 3238 Millersport Highway

2. Communication 2025-37

AAUW Buffalo Branch Request for Fee Waiver

3. Communication 2025-38

Correspondence from Sean Hopkins, Esq. - 1692 Maple Road Rezoning

4. Communication 2025-39

Correspondence from Sean Hopkins, Esq. - 42-50 Dodge Road

5. Communication 2025-40

Correspondence from Sean Hopkins, Esq. - 4780 Sheridan Drive

6. Communication 2025-41

Notice of Claim: Sheryl Lehsten Vs. Town of Amherst

7. Communication 2025-42

Notice of Claim: Xylina Ulloa Vs. Town of Amherst

8. Communication 2025-43

Summons and Complaint: Nationstar Mortgage LLC Vs. Town of Amherst Et Al.

9. Communication 2025-44

Summons and Complaint: Richard S. Caito & Nicholas M. Scioli Vs. Town of Amherst

XVI. PUBLIC IMPROVEMENT PERMITS

1. Resolution 2025-458

Public Improvement Permit No. 3151 Storm System – Romney Road Realignment
2023.011A/SP-1997-05_AS

2. Resolution 2025-459

Public Improvement Permit No. 3152 Paving & Curbing – Romney Road Realignment
2023.011A/SP-1997-05_AS

3. Resolution 2025-460

Public Improvement Permit No. 3153 Street Lighting – Romney Road Realignment
2023.011A/SP-1997-05_AS

XVII. PUBLIC EXPRESSION #2

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT