



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

In the event of a fire or other emergency, please follow the exit signs that are provided in this room and throughout Town Hall. Upon exiting this room, the main exits are located to the front and the rear of this building. ***Do not use the elevator during an emergency event.***

Live streaming and recorded meeting service is provided through the Town of Amherst's YouTube Channel
<https://www.youtube.com/@townofamherstnewyork>

Monday, March 24, 2025

7:00 PM

Amherst Municipal Building

I. IN MEMORY

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on March 24, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, March 10, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2025-290

2025 Fire Protection District Contract

2. Resolution 2025-291

2025 Waterline Improvements & Replacements (Bond Resolution - \$3,402,000)

3. Resolution 2025-292

Sanitary Sewer Projects - Assessment/Repair/Relining.Rehab (Bond Resolution - \$2,250,000)

VIII. DEVELOPMENT REVIEW ACTIONS**IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES**

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities**3. Amherst Community Diversity Commission****4. Amherst Conservation Advisory Council****5. Amherst Government Financial Advisory Board****6. Amherst Industrial Development Agency**

Membership is full.

7. Amherst Veterans Committee**8. Arts & Culture in Public Places Board****9. Board of Assessment Review**

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics

Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board

14. Employee Suggestion Program Merit Award Board

Membership is full.

15. Employee Suggestion Review Committee

16. Energy Conservation Citizens Advisory Committee

17. Freedom of Information Law (FOIL) Board

Membership is full.

18. Glen Park Joint Board

19. Historic Preservation Commission

Membership is full.

20. Information Technology Advisory Committee

21. Library Board of Trustees

22. Minority / Woman Owned Business

23. Open Government Advisory Board

24. Planning Board

Membership is full.

25. Recreation Commission

26. Recycling and Waste Committee

27. Senior Services Advisory Board

28. Traffic Safety Board

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****1. Resolution 2025-293**

Authorize Strategic Economic Development Professional Services Contract - CRS #5386

2. Resolution 2025-294

Williamsville Farmers Market 2025 License Agreement - Village Preservation Foundation - CRS #5387

B. DEPUTY SUPERVISOR LAVIN:**C. COUNCILMEMBER BERGER:****1. Resolution 2025-295**

Resolution for Town Acceptance of the Agriculture and Open Space Inventory and Prioritization Study

D. COUNCILMEMBER SZUKALA:**1. Resolution 2025-296**

Set Public Hearing Date – Parking Restriction on Steinway Court at Maple Road

2. Resolution 2025-297

Set Public Hearing Date – Homecrest Drive and Hillcrest Drive All-Way Stop Intersection

E. COUNCILMEMBER MARINUCCI:**1. Resolution 2025-298**

Amherst Community Diversity Commission Appointment

XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS**A. TOWN ATTORNEY:****1. Resolution 2025-299**

Cooperative Operations and Maintenance Agreement Extension - OPRHP (CRS #5390)

2. Resolution 2025-300

Land Lease Agreement - 1265 Smith Road (CRS #5389)

3. Resolution 2025-301

2024 Service Award Program - Mandatory 30-Day Posting Period

4. Resolution 2025-302

Appointment of Town Prosecutor

5. Resolution 2025-303

Settlement of Article 7 Matter - Ridlea Associates, LLP V. Town of Amherst

B. TOWN CLERK:

1. Resolution 2025-304

Amusement License - REI Grand Opening

2. Resolution 2025-305

New Firefighter for East Amherst Fire Department

C. ASSESSOR:

D. BUILDING/BUILDING MAINTENANCE:

1. Resolution 2025-306

Permission to Auction Surplus Old Office Furniture

E. CENTRAL ALARM:

F. COMPTROLLER:

1. Resolution 2025-307

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:

1. Resolution 2025-308

Award Bid #2025009 Maintenance of Vacant or Unmaintained Parcels - CRS #5395

2. Resolution 2025-309

Award NYS OGS Mini Bid #2025010 (2) Ford F-150'S for Sewer Maintenance Dept. - CRS #5399

H. COURT:**I. ECONOMIC DEVELOPMENT:****1. Resolution 2025-310**

DOE Rebate Voucher for Rink Refrigeration Equipment at North Town Center- CRS #5359

J. EMERGENCY SERVICES:**K. ENGINEERING SERVICES:****1. Resolution 2025-311**

Award of Bid – Audubon Library Playground T.O.A. Project No. 2024.022

L. FINANCE:**M. HIGHWAY:****1. Resolution 2025-312**

Highway Work Permit – National Grid – Meyer Road

2. Resolution 2025-313

Highway Work Permit – National Grid – Cayuga Road

3. Resolution 2025-314

Highway Work Permit – National Grid – New Inline Poles

N. HUMAN RESOURCES:**1. Resolution 2025-315**

Laborer/Building Maintenance/Facilities Department

2. Resolution 2025-316

Automotive Mechanic/Police Department

3. Resolution 2025-317

Maternity Leave Without Pay/Police Department

4. Resolution 2025-318

Recreation Leader-Senior Citizens/Senior Services

5. Resolution 2025-319

Recreation Supervisor/Youth & Recreation

6. Resolution 2025-320

Youth Services Program Coordinator/Youth & Recreation

7. Resolution 2025-321

Recreation Attendant - PT/Youth & Recreation

8. Resolution 2025-322

Purchasing Clerk/Highway Department

O. INFORMATION TECHNOLOGY:

P. PLANNING:

1. Resolution 2025-323

Approval for Supervisor to Execute an Amendment to the Grant Agreement for the NYS Plus One Accessory Dwelling Unit Program (ADU) CRS #4000

2. Resolution 2025-324

To Authorize the Community Development Staff to Exceed the \$60,000 Loan Limit

3. Resolution 2025-325

To Authorize the Community Development Staff to Exceed the \$60,000 Loan Limit

4. Resolution 2025-326

To Authorize the Town Supervisor to Enter into a Subrecipient Agreement with the Town of Cheektowaga for the Management of Activities Funded through the HOME Investment Partnership Program CRS #5401

5. Resolution 2025-327

To Authorize the Town Supervisor to Enter into a Subrecipient Agreement with the Town of Tonawanda for the Management of Activities Funded through the HOME Investment Partnership Program CRS #5379

Q. POLICE:

1. Resolution 2025-328

Eaton Office Supplies, Co., Inc. Purchase of Office Furniture (CRS #5391)

R. SENIOR SERVICES:

1. Resolution 2025-329

State of New York Contract for Grants- NYS Department of Health CRS #5383

S. SEWER/PLANT 16:

1. Resolution 2025-330

Travel Request Required Operator Training Courses

2. Resolution 2025-331

2024 (Year 21) Stormwater Annual Report and Signature Of MS4 Operator Certification Form for EReports Town of Amherst Job No. 900101

3. Resolution 2025-332

Waste Activated Sludge Flow Meter Replacements TEMP-PRESS CRS - 5392

4. Resolution 2025-333

Laboratory Heating Mantles Fischer Scientific Company, Inc. CRS - 5388

5. Resolution 2025-334

Award of Bid – Camden Group Infrastructure Rehabilitation Services LLC 2025 Sanitary Manhole Rehabilitation Project Town of Amherst Job No. 2025.001A

T. YOUTH AND RECREATION:

1. Resolution 2025-335

2025-2026 Preschool Fees

2. Resolution 2025-336

Emergency Purchase Authorization - R22

3. Resolution 2025-337

Emergency Purchase Authorization - Boiler

4. Resolution 2025-338

Youth Leadership Development Program - CRS #5382

XIV. UNFINISHED BUSINESS

XV. COMMUNICATIONS

1. Communication 2025-23

Notice of Claim: Dajon Tate Vs. Town of Amherst Et Al.

XVI. PUBLIC IMPROVEMENT PERMITS

XVII. PUBLIC EXPRESSION #2

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT