



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Monday, February 24, 2025

7:00 PM

Amherst Municipal Building

I. IN MEMORY

Thomas Schratz, Mary Ellen Marlette and Richard Rich

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on February 24, 2025 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, February 03, 2025

VI. PROCLAMATIONS AND ANNOUNCEMENTS

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2025-166

2025 Fire Protection District Contract - Swormville Fire Dept., Inc. (CRS #5292)

2. Resolution 2025-167

2025 Waterline Improvements & Replacements (Bond Resolution - \$3,402,000)

3. Resolution 2025-168

Sanitary Sewer Projects - Assessment/Repair/Relining.Rehab (Bond Resolution - \$2,250,000)

VIII. DEVELOPMENT REVIEW ACTIONS**IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES**

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities**3. Amherst Community Diversity Commission****4. Amherst Conservation Advisory Council****5. Amherst Government Financial Advisory Board****6. Amherst Industrial Development Agency**

Membership is full.

7. Amherst Veterans Committee**8. Arts & Culture in Public Places Board****9. Board of Assessment Review**

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics

Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board

14. Employee Suggestion Program Merit Award Board

Membership is full.

15. Employee Suggestion Review Committee

16. Energy Conservation Citizens Advisory Committee

17. Freedom of Information Law (FOIL) Board

Membership is full.

18. Glen Park Joint Board

19. Historic Preservation Commission

Membership is full.

20. Information Technology Advisory Committee

21. Library Board of Trustees

22. Minority / Woman Owned Business

23. Open Government Advisory Board

24. Planning Board

Membership is full.

25. Recreation Commission

26. Recycling and Waste Committee

27. Senior Services Advisory Board

28. Traffic Safety Board

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****1. Resolution 2025-169**

Amend Adopted 2025-2030 Capital Improvement Program

B. DEPUTY SUPERVISOR LAVIN:**C. COUNCILMEMBER BERGER:****D. COUNCILMEMBER SZUKALA:****1. Resolution 2025-170**

AGFAB Appointment

E. COUNCILMEMBER MARINUCCI:**XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2025-171**

Town Road Pavement Improvements (Bond Resolution - \$1,110,000)

2. Resolution 2025-172

Reconstruction of Burroughs Drive (Bond Resolution - \$500,000)

3. Resolution 2025-173

Paradise Park Restroom Improvements (Bond Resolution - \$305,000)

4. Resolution 2025-174

N. French Soccer Complex Concession Restroom Improvement (Bond Resolution - \$53,000)

5. Resolution 2025-175

WPCF Treatment Systems Component Replacement/Rehabilitation - OCPH (Bond Resolution - \$1,450,000)

6. Resolution 2025-176

4300 Millersport Highway Site Plan (Lighting) - OCPH

7. Resolution 2025-177

Extension of Mutual Confidentiality and Non-Disclosure Agreement (CRS# 4611/Extension CRS #5357)

8. Resolution 2025-178

Settlement of Farrell, Et Al. V. Lowe

9. Resolution 2025-179

Settlement of Article 7 Matter - 93 NYRPT, LLC V. Town of Amherst

10. Resolution 2025-180

Settlement of Article 7 Matter - Thomas Chiaramonte Revocable Living Trust V. Town of Amherst

11. Resolution 2025-181

Settlement of Article 7 Matter - Walgreen/Sheridan-Millersport Partnership V. Town of Amherst

12. Resolution 2025-182

Settlement of Article 7 Matter - ACG Willowridge Associates C/O Home Depot #1233 V. Town of Amherst

13. Resolution 2025-183

Settlement of Article 7 Matter - DEL Associates IV, LLC V. Town of Amherst

14. Resolution 2025-184

Settlement of Article 7 Matter - CJJ LLC V. Town of Amherst, Et Al.

15. Resolution 2025-185

Settlement of Article 7 Matter - Prashant Pendyala (50 Sanctuary Court) V. Town of Amherst, Et Al.

B. TOWN CLERK:

1. Resolution 2025-186

New Firefighter for Swormville Fire Company

2. Resolution 2025-187

Local Government Records Management Funding CRS #5346

C. ASSESSOR:

1. Resolution 2025-188

Annual Assessment Support Services Agreement GAR Associates, Inc. (CRS 5356 02/24/2025)

D. BUILDING/BUILDING MAINTENANCE:**1. Resolution 2025-189**

Senior Center HVAC Replacement

2. Resolution 2025-190

National Flood Insurance Program Training Course

E. CENTRAL ALARM:**F. COMPTROLLER:****1. Resolution 2025-191**

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:**1. Resolution 2025-192**

Award Informal Bid #20241031 Town Wide Parts Cleaner & Used Oil Filter Removal - CRS #5256

2. Resolution 2025-193

Amendment to Town Wide Fire Alarm Inspection, Service & Security Monitoring Contract - CRS #5333

3. Resolution 2025-194

Award Bid #2025003 Gorman Rupp Pump Parts - CRS #5334

4. Resolution 2025-195

Extension of Bid #2022028 Truck & Heavy Equipment Parts & Service - CRS #5338, 5339, 5341, 5350 & 5351

5. Resolution 2025-196

Award Bid #2025004 Town Wide Electrical - CRS #5342

H. COURT:**1. Resolution 2025-197**

6Th Month Extension of Edward Byrne Memorial Justice Assistance Grant CRS #5344

I. ECONOMIC DEVELOPMENT:**J. EMERGENCY SERVICES:****K. ENGINEERING SERVICES:****1. Resolution 2025-198**

Change Order No. 02-EC & Final – Industrial Power and Lighting Corp. Royal Park Sports Complex Town of Amherst Job # 2019.055 CRS #5337

2. Resolution 2025-199

Authorization to Install One (1) Fire Hydrant Bauman Waterline Replacement Project TOA Project No. 2022.018

L. FINANCE:**M. HIGHWAY****1. Resolution 2025-200**

Authorize Supervisor to Sign NOCO ENERGY CORP. Fuel Gas Contract - CRS #5340

2. Resolution 2025-201

Authorize Supervisor to Sign VALLEY FAB & EQUIPMENT INC Contract Extension - CRS #5311

3. Resolution 2025-202

Authorize Supervisor to Sign JOE JOHNSON EQUIPMENT CONTRACT EXTENSION - CRS #5312

4. Resolution 2025-203

NYS-OGS Contract Piggyback Public Safety Communications Equip/Svc-FM COMM EXTENSION-CRS #5335/4534

5. Resolution 2025-204

Niagara Frontier Equipment Sales Inc Extension for Tractor Parts CRS #5349/3903/2291

N. HUMAN RESOURCES:**1. Resolution 2025-205**

Recreation Attendant - PT/Youth & Recreation (3 Positions)

2. Resolution 2025-206

Recreation Supervisor - PT/Youth & Recreation

3. Resolution 2025-207

Interim Release-New York Liquidation Bureau

4. Resolution 2025-208

Supervising Paralegal/Town Attorney's Office

5. Resolution 2025-209

Extended Leave of Absence Without Pay/Engineering-Plant #16

6. Resolution 2025-210

School Crossing Guard- PT/Police Department

7. Resolution 2025-211

Public Relations Coordinator/Senior Services

8. Resolution 2025-212

Maintenance Worker/Engineering-Sewer Maintenance Department

9. Resolution 2025-213

Wastewater Treatment Plant Operator-Trainee/Engineering Department

10. Resolution 2025-214

Wastewater Treatment Plant Operator-Trainee/Engineering Department

11. Resolution 2025-215

Working Crew Chief/Engineering-Sewer Maintenance

12. Resolution 2025-216

Laborer Crew Chief/Engineering-Sewer Maintenance

13. Resolution 2025-217

Motor Equipment Operator/Engineering-Sewer Maintenance

14. Resolution 2025-218

Automotive Mechanic/Engineering-Sewer Maintenance

15. Resolution 2025-219

Working Automotive Crew Chief/Engineering-Sewer Maintenance

16. Resolution 2025-220

Laborer Crew Chief/Engineering-Sewer Maintenance

17. Resolution 2025-221

Automotive Mechanic/Engineering-Sewer Maintenance

18. Resolution 2025-222

Maintenance Worker (2 Positions) Engineering-Sewer Maintenance

19. Resolution 2025-223

Code Enforcement Officer (2 Positions)/Building Department

20. Resolution 2025-224

Senior Wastewater Facilities Mechanic/Engineering-Plant #16

21. Resolution 2025-225

Senior Wastewater Facilities Mechanic/Engineering-Plant #16

22. Resolution 2025-226

Wastewater Facilities Mechanic/Engineering-Plant #16

23. Resolution 2025-227

Police Officer/Police Department

O. INFORMATION TECHNOLOGY:**P. PLANNING:****1. Resolution 2025-228**

To Adopt the 2025-2029 Amherst HOME Consortium Consolidated Plan and 2025 Amherst CDBG/HOME Action Plan and to Authorize the Supervisor to Submit the Plans to HUD

Q. POLICE:**1. Resolution 2025-229**

Training & Travel Request NCFI Introduction to Phone Repair

R. SENIOR SERVICES:**S. SEWER/PLANT 16:****1. Resolution 2025-230**

Purchase of 1-Year Subscription Mitchell1 ProDemand Online Service Manual CRS No. 5327

2. Resolution 2025-231

Alfa Laval Inc. Payment Authorization WPCF Centrifuge 6 Repair

3. Resolution 2025-232

Hach WIMS - Water Information Management Solution Software and Server Migration
Aquatic Informatics Inc. CRS No. 5355

T. YOUTH AND RECREATION:

1. Resolution 2025-233

Authorization to Travel (NARCE)

2. Resolution 2025-234

Authorization to Pay Vendor (EnerSys)

3. Resolution 2025-235

Electric Service Proposal WR #30952679 - CRS #5343

4. Resolution 2025-236

Authorization to Pay Vendor (Graybar)

5. Resolution 2025-237

Travel Authorization (CADCA)

6. Resolution 2025-238

Legislative Grant - CRS #5358

XIV. UNFINISHED BUSINESS

XV. COMMUNICATIONS

1. Communication 2025-11

Notice of Claim: Aldo Giammusso Vs. Town of Amherst

2. Communication 2025-12

Notice of Claim: Todd Elis Vs. Town of Amherst

3. Communication 2025-13

Notice of Claim: Ashley Torgalski Vs. Town of Amherst

4. Communication 2025-14

Notice of Claim: Purificacion Turner Vs. Town of Amherst Et Al.

5. Communication 2025-15

Complaint: Renay Lynch Vs. Town of Amherst Et Al.

6. Communication 2025-16

Order to Show Cause: James Gawron Vs. Town of Amherst Et Al.

7. Communication 2025-17

Summons and Complaint: Servbank, SB Vs. Town of Amherst Et Al.

XVI. PUBLIC IMPROVEMENT PERMITS**1. Resolution 2025-239**

Private Improvement Permit No. 3135 Sanitary Sewer – 2635 North Forest Road
2022.032/SP-2022-14

2. Resolution 2025-240

Public Improvement Permit No. 3146 Sanitary Sewer – Miller's Crossing Subdivision
Phase 3 2018.043/SUB-2018-02

3. Resolution 2025-241

Public Improvement Permit No. 3147 Waterline – Miller's Crossing Subdivision Phase 3
2018.043/SUB-2018-02

4. Resolution 2025-242

Public Improvement Permit No. 3148 Paving & Curbing – Miller's Crossing Subdivision Phase
3 2018.043/SUB-2018-02

5. Resolution 2025-243

Public Improvement Permit No. 3149 Storm System – Miller's Crossing Subdivision Phase 3
2018.043/SUB-2018-02

XVII. PUBLIC EXPRESSION #2

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT