



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Monday, December 16, 2024

7:00 PM

Amherst Municipal Building

I. IN MEMORY

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on December 16, 2024 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, December 02, 2024

VI. PROCLAMATIONS AND ANNOUNCEMENTS

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

VIII. DEVELOPMENT REVIEW ACTIONS**1. Resolution 2024-994**

SEQR Determination - 1050 New Road (SP-2023-09)

2. Resolution 2024-900

Adoption of a Special Use Permit for Solar Energy Project - 1050 New Road (SP-2023-09)

IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities (6)**3. Amherst Community Diversity Commission (4)****4. Amherst Conservation Advisory Council (6)****5. Amherst Government Financial Advisory Board (2)****6. Amherst Industrial Development Agency**

Membership is full.

7. Amherst Veterans Committee (6)**8. Arts & Culture in Public Places Board (2)****9. Board of Assessment Review**

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics

Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board**14. Employee Suggestion Program Merit Award Board**

Membership is full.

15. Employee Suggestion Review Committee**16. Energy Conservation Citizens Advisory Committee (3)****17. Freedom of Information Law (FOIL) Board**

Membership is full.

18. Glen Park Joint Board**19. Historic Preservation Commission**

Membership is full.

20. Information Technology Advisory Committee (2)**21. Library Board of Trustees (2)****22. Minority / Woman Owned Business (4)****23. Open Government Advisory Board (8)****24. Planning Board**

Membership is full.

25. Recreation Commission (1)**26. Recycling and Waste Committee (3)****27. Senior Services Advisory Board (6)****28. Traffic Safety Board**

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****B. DEPUTY SUPERVISOR LAVIN:****C. COUNCILMEMBER BERGER:****1. Resolution 2024-995**

Amherst Recreation Commission Re-Appointment

D. COUNCILMEMBER SZUKALA:**E. COUNCILMEMBER MARINUCCI:****XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2024-996**

Acquisition of Real Property @ 218 and 330 Maple Road (Revised Purchase Agreement - CRS #5229)

2. Resolution 2024-997

2025 Fire Protection District Contracts

3. Resolution 2024-998

Lease Agreement - Portion of 1350 Eggert Road (CRS #5188)

4. Resolution 2024-999

2025-2026 Lawley Insurance Binder (CRS #5264)

5. Resolution 2024-1000

Alienation of a Portion of 1265 Smith Road

6. Resolution 2024-1001

Settlement of Litigation Matter : Barbati V. TOA

B. TOWN CLERK:

C. ASSESSOR:**D. BUILDING/BUILDING MAINTENANCE:****1. Resolution 2024-1002**

Change Order Town Hall Main Entrance

E. CENTRAL ALARM:**F. COMPTROLLER:****1. Resolution 2024-1003**

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:**1. Resolution 2024-1004**

Approval to Participate in TIPS National Cooperative Purchasing Program - CRS #5187

2. Resolution 2024-1005

Award Informal Bid #20241030 Town Wide Grease and Oil Interceptor Disposal - CRS #5238

3. Resolution 2024-1006

Award Bid #2024047 Police Rifles - CRS #5242

4. Resolution 2024-1007

Award Bid #2024049 Drone for Emergency Services - CRS #5248

5. Resolution 2024-1008

Award Bid #2024050 Removal & Replacement of Highway Department Unit Heaters - CRS #5249

6. Resolution 2024-1009

Extension of Erie County Bid #222371-002 for Paint - CRS #5259

7. Resolution 2024-1010

Erie County Bid #240258-004 for Ice Melt - CRS #5255

8. Resolution 2024-1011

Extend RFP #202005 for Medical Administration Services - CRS #5254

9. Resolution 2024-1012

Extension of RFP #202107 Town Wide Dental Administration Services - CRS #5252

10. Resolution 2024-1013

Extension of Agreement for Workers' Compensation Consulting Services - CRS #3974

11. Resolution 2024-1014

Extension of Bid #2020034 Walk Off Mats - CRS #5236

H. COURT:**I. ECONOMIC DEVELOPMENT:****J. EMERGENCY SERVICES:****K. ENGINEERING SERVICES:****L. FINANCE:****M. HIGHWAY****1. Resolution 2024-1015**

Authorize Supervisor to Sign STANLEY STEEL AND ALUMINIUM Contract Extension CRS #5235

2. Resolution 2024-1016

Authorize Supervisor to Sign LACAL EQUIPMENT INC Contract Extension - CRS #5237

3. Resolution 2024-1017

Contract Extension-Modification Resolution 2024-92

N. HUMAN RESOURCES:**1. Resolution 2024-1018**

Principal Clerk Typist/Youth & Recreation

2. Resolution 2024-1019

Recreation Specialist - PT/Building Maintenance/Facilities

3. Resolution 2024-1020

Maintenance Worker/Engineering-Plant #16

4. Resolution 2024-1021

Youth Service Program Coordinator/Youth & Recreation

O. INFORMATION TECHNOLOGY:**P. PLANNING:****1. Resolution 2024-1022**

To Set a Date for the Second of the Two Public Hearings Required by the U.S. Department of Housing and Urban Development for the FY 2025 Community Development Action Plan and the 2025-2029 Consolidated Plan

Q. POLICE:**1. Resolution 2024-1023**

Acceptance of Donation to Police Department

2. Resolution 2024-1024

Request for Additional Funds 2024 Asset Forfeiture Trust Account

3. Resolution 2024-1025

APD HQ Main Stairwell Flooring Removal & Replacement GP Flooring Solutions (CRS #5258)

4. Resolution 2024-1026

Eaton Office Supplies, Co., Inc. Purchase of Office Furniture (CRS #5257)

5. Resolution 2024-1027

Range Cleaning Contract Bailey Ave. Training Facility Range Action Target, Inc. (CRS #5265)

6. Resolution 2024-1028

FY23 COPS Technology & Equipment Program Grant Office of Community Oriented Policing Services (CRS #5266)

R. SENIOR SERVICES:**1. Resolution 2024-1029**

Amherst Senior Center Cafe'

2. Resolution 2024-1030

Class Instructor Jean Widlicka CRS #5167

3. Resolution 2024-1031

Purchase of Kitchen Equipment CRS #5245

4. Resolution 2024-1032

Class Instructor Sebnem Mekinulov CRS #5168

5. Resolution 2024-1033

Class Instructor Marilyn Ciavarella CRS #5169

6. Resolution 2024-1034

Class Instructor Dawn Tarbox-Szerbiak CRS #5166

7. Resolution 2024-1035

Purchase of Coffee and Tea Products- SJ McCullagh, Inc CRS #5192

S. SEWER/PLANT 16:

T. YOUTH AND RECREATION:

1. Resolution 2024-1036

Intermunicipal Agreement - Paradise Park CRS #5056

2. Resolution 2024-1037

Service Agreement - DFC Grant CRS #5194

3. Resolution 2024-1038

Travel Authorization - USHA Winter Meeting

4. Resolution 2024-1039

Advertising Agreement and Trade - CRS #5260

XIV. UNFINISHED BUSINESS

XV. COMMUNICATIONS

1. Communication 2024-102

Correspondence from Sean Hopkins, Esq. - 1789 Dodge Road

2. Communication 2024-103

Correspondence from Marc Rosenthal - Address Change

3. Communication 2024-104

Summons and Complaint: State of New York Mortgage Agency Vs. Town of Amherst Et Al.

XVI. PUBLIC IMPROVEMENT PERMITS

XVII. PUBLIC EXPRESSION #2

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT