



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

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<https://www.youtube.com/@townofamherstnewyork>

Monday, July 8, 2024

3:00 PM

Amherst Municipal Building

I. IN MEMORY

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

3:00 PM Meeting called to order on July 8, 2024 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Deputy Supervisor Shawn Lavin	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, June 24, 2024

VI. PROCLAMATIONS AND ANNOUNCEMENTS

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2024-576

Appeal of the Historic Preservation Commission Decision - 400 Mill Street

VIII. DEVELOPMENT REVIEW ACTIONS**IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES**

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities (6)**3. Amherst Community Diversity Commission (4)****4. Amherst Conservation Advisory Council (6)****5. Amherst Government Financial Advisory Board**

Membership is full.

6. Amherst Industrial Development Agency

Membership is full.

7. Amherst Veterans Committee (6)**8. Arts & Culture in Public Places Board****9. Board of Assessment Review**

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics

Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board

14. Employee Suggestion Program Merit Award Board

Membership is full.

15. Employee Suggestion Review Committee**16. Energy Conservation Citizens Advisory Committee (3)****17. Freedom of Information Law (FOIL) Board****18. Glen Park Joint Board****19. Historic Preservation Commission**

Membership is full.

20. Information Technology Advisory Committee (2)**21. Library Board of Trustees (2)****22. Minority / Woman Owned Business (4)****23. Open Government Advisory Board (8)****24. Planning Board**

Membership is full.

25. Recreation Commission (1)**26. Recycling and Waste Committee (3)****27. Senior Services Advisory Board (6)****28. Traffic Safety Board (2)****29. Youth Board**

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals**X. PUBLIC EXPRESSION**

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****B. DEPUTY SUPERVISOR LAVIN:****1. Resolution 2024-577**

Fire Prevention Week Ad in the Amherst Bee

C. COUNCILMEMBER BERGER:**D. COUNCILMEMBER SZUKALA:****1. Resolution 2024-578**

Amherst Traffic Safety Board Appointment

E. COUNCILMEMBER MARINUCCI:**XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2024-579**

Order Calling for Public Hearing - Lighting District Extension (Miscellaneous Parcels)

2. Resolution 2024-580

Town Hall & 30 S Cayuga Renovations (Bond Resolution - \$100,000)

3. Resolution 2024-581

Bus Shelter Agreement for Amherst Gateway Park (CRS# 4913)

B. TOWN CLERK:**1. Resolution 2024-582**

Electronic Records Standard

2. Resolution 2024-583

Amusement License - Evans Bank

3. Resolution 2024-584

Amusement License - Andale Cantina

4. Resolution 2024-585

Amusement License - the ARC Erie County

C. ASSESSOR:**D. BUILDING/BUILDING MAINTENANCE:****E. CENTRAL ALARM:****F. COMPTROLLER:****1. Resolution 2024-586**

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:**1. Resolution 2024-587**

Award OGS Mini Bid #2024027 for (1) 2024 Ford Bronco Sport Big Bend - CRS #4898

H. COURT:**I. ECONOMIC DEVELOPMENT:****J. EMERGENCY SERVICES:****K. ENGINEERING SERVICES:****1. Resolution 2024-588**

Installation of Street Lighting Miller's Crossing – Phase 1 and 2 TOA Job No: 2018.043

2. Resolution 2024-589

Town of Amherst Engineering Department 3 Year Term Agreements T.O.A. Project No. 2024.014

3. Resolution 2024-590

Installation of Street Lighting Harding Road Subdivision TOA Job No: 2005.101/SUB-2022-01

4. Resolution 2024-591

Change Order No. 1 & Final Quantity Adjustment Highway Department Fuel System Repair
Project Project 2022.007 CRS #4906

5. Resolution 2024-592

Award of Bid – N. Bailey Sanitary Sewer Extension 2024 – 2029 CIP Project S-4 T.O.A.
Project No. 2022.026

L. FINANCE:

M. HIGHWAY

N. HUMAN RESOURCES:

1. Resolution 2024-593

Laborer/Youth & Recreation

2. Resolution 2024-594

Principal Engineer Assistant/Engineering-Plant #16

3. Resolution 2024-595

Principal Clerk Typist/Youth & Recreation

4. Resolution 2024-596

File Clerk/Building Maintenance-Facilities Department

5. Resolution 2024-597

Code Enforcement Officer/Building Department

6. Resolution 2024-598

Program Leader - Youth/Senior Services

7. Resolution 2024-599

General Crew Chief/Building Maintenance-Facilities Department

8. Resolution 2024-600

Extended Sick Leave of Absence Without Pay/Highway Department

9. Resolution 2024-601

Assistant Code Enforcement Officer/Building Department

10. Resolution 2024-602

Assistant Code Enforcement Officer/Building Department

O. INFORMATION TECHNOLOGY:**P. PLANNING:****Q. POLICE:****1. Resolution 2024-603**

Training & Travel Request NCFI Introduction to Phone Repair Course

2. Resolution 2024-604

Training & Travel Request NCFI Vehicle Forensics Course

3. Resolution 2024-605

Purchase of Child ID System & Designation of Sole Source Vendor: EZChildID (CRS#4941)

R. SENIOR SERVICES:**S. SEWER/PLANT 16:****1. Resolution 2024-606**

Change Order No. 1 Paragon Environmental Construction, Inc. Town of Amherst Project No. 2016.002D CRS #4943

2. Resolution 2024-607

Contract Extension - Joe Johnson Equipment High Pressure Sewer Cleaning Hose CRS No. 4897

3. Resolution 2024-608

Travel Request Required Operator Training Courses

4. Resolution 2024-609

WPCF De-Ionized Water System Service Contract Evoqua Water Technologies CRS #4896

5. Resolution 2024-610

Certificate of Municipal Use or State Use NOCO Energy Corp. CRS No. 4895

6. Resolution 2024-611

Emergency Purchase Payment Authorization Ranch Cryogenics, Inc.

T. YOUTH AND RECREATION:**XIV. UNFINISHED BUSINESS**

XV. COMMUNICATIONS**1. Communication 2024-56**

Request for Public Hearing - 3880 & 3910 East Robinson Road Rezoning

2. Communication 2024-57

Congregation Brith Hadoshah for Fee Waiver

3. Communication 2024-58

Historic Preservation Commission - Permission for Sign Placement & Fee Waiver

XVI. PUBLIC IMPROVEMENT PERMITS**1. Resolution 2024-612**

Public Improvement Permit No. 3118 Street Lights – Miller’s Crossing Subdivision Phase 1 & 2 2018.043/SUB-2018-02

XVII. PUBLIC EXPRESSION #2

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT