



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

In the event of a fire or other emergency, please follow the exit signs that are provided in this room and throughout Town Hall. Upon exiting this room, the main exits are located to the front and the rear of this building. ***Do not use the elevator during an emergency event.***

This meeting is being recorded and will stream live online
Amherstny.igm2.com

Monday, January 22, 2024

7:00 PM

Amherst Municipal Building

I. IN MEMORY

Captain (Ret). John R. Kasmer Jr. US Army, a longtime, devoted and dedicated member of the 9-11 Commemoration Ceremony Committee.

John Sedgwick - member of the Employee Suggestion Review Committee.

II. INVOCATION

Councilmember Berger

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

7:00 PM Meeting called to order on January 22, 2024 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Brian J. Kulpa	☐	☐	☐	
Councilmember Jacqueline Berger	☐	☐	☐	
Councilmember Shawn Lavin	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember Angela Marinucci	☐	☐	☐	

V. MINUTES APPROVAL

1. Tuesday, January 02, 2024

VI. PROCLAMATIONS AND ANNOUNCEMENTS

VII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

1. Resolution 2024-57

The Second of Two Public Hearings Required by the U.S. Department of Housing and Urban Development for the FY 2024 Community Development Action Plan

2. Resolution 2024-58

2280 Wehrle Drive - Bicentennial Comprehensive Plan Amendment

3. Resolution 2023-775

Special Use Permit for Tier III Solar Energy System at 800 & 850 New Road

VIII. DEVELOPMENT REVIEW ACTIONS**1. Resolution 2023-957**

Adoption of Local Law to Amend the Zoning Map (4774 & 4780 Sheridan Drive, Z-2023-07)

2. Resolution 2024-59

SEQR Determination (800 & 850 New Road, SP-2023-01)

3. Resolution 2024-60

Adoption of a Special Use Permit for Solar Energy Project (800 & 850 New Road; SP-2023-01)

IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

1. 9/11 Commemoration Committee

Membership is unlimited.

2. Amherst Committee on Disabilities (6)**3. Amherst Community Diversity Commission (4)****4. Amherst Conservation Advisory Council (5)****5. Amherst Government Financial Advisory Board**

Membership is full.

6. Amherst Industrial Development Agency

Membership is full.

7. Amherst Veterans Committee (6)

Councilmember Berger appoints Richard J. Herrmann and Dan Howard to the Amherst Veterans Committee for a term to conclude 12/31/2025.

Councilmember Lavin appoints Joe Orzechowski and Thomas F. Hurley, II to the Amherst Veterans Committee for a term to conclude 12/31/2025.

8. Arts & Culture in Public Places Board**9. Board of Assessment Review**

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics (2)**12. Board of Plumbing and Drainage Examiners**

Membership is full.

13. Design Advisory Board**14. Employee Suggestion Program Merit Award Board**

Membership is full.

15. Employee Suggestion Review Committee**16. Energy Conservation Citizens Advisory Committee (3)****17. Freedom of Information Law (FOIL) Board****18. Glen Park Joint Board****19. Historic Preservation Commission**

Membership is full.

20. Information Technology Advisory Committee (1)**21. Library Board of Trustees**

Membership is full.

22. Minority / Woman Owned Business (4)**23. Open Government Advisory Board (7)****24. Planning Board**

Membership is full.

25. Recreation Commission (1)

26. Recycling and Waste Committee (3)

27. Senior Services Advisory Board (6)

28. Traffic Safety Board

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

X. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XI. CONSENT AGENDA**XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:**

- 1. Resolution 2024-61**
2024 CIP Amendment
- 2. Resolution 2024-62**
Liaisons to Boards & Committees and Departments 2024

B. COUNCILMEMBER BERGER:

- 1. Resolution 2024-63**
Arts & Culture in Public Places Board Appointment
- 2. Resolution 2024-64**
Self-Contained Breathing Apparatus
- 3. Resolution 2024-65**
Annual Knox Maintenance
- 4. Resolution 2024-66**
Art on Signal Cabinets – Yr. 2024

C. COUNCILMEMBER LAVIN:**D. COUNCILMEMBER SZUKALA:**

- 1. Resolution 2024-67**
Amherst Traffic Safety Board Appointments
- 2. Resolution 2024-68**
Resolution Supporting New York State Extended Producer Responsibility Legislation
- 3. Resolution 2024-69**
Set Public Hearing Date – 59 Kaymar Drive Parking Restriction

E. COUNCILMEMBER MARINUCCI:

XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS**A. TOWN ATTORNEY:****1. Resolution 2024-70**

PILOT Agreement - Amherst Senior Apartments, LP and TOA (CRS #4539)

2. Resolution 2024-71

Authorization to Pay Outside Counsel from Trust and Agency Account - Jurek Post Purchase

B. TOWN CLERK:**1. Resolution 2024-72**

New Firefighter for Swormville Fire Company

2. Resolution 2024-73

Edmunds GovTech Tax Software Support Contract CRS #4545

C. ASSESSOR:**D. BUILDING/BUILDING MAINTENANCE:****1. Resolution 2024-74**

2024 Building Permit Fee Schedule

E. CENTRAL ALARM:**F. COMPTROLLER:****1. Resolution 2024-75**

Budget Transfers and Amendments

2. Resolution 2024-76

Travel Request to the 2024 Annual New York Government Finance Officer's Association Conference

3. Resolution 2024-77

Tyler Technologies (MUNIS) Licensing and Support Agreement CRS #4521

4. Resolution 2024-78

Formax Pressure Sealer with Integrated Conveyor Purchase CRS #4533

G. CONTRACT COMPLIANCE:**1. Resolution 2024-79**

Award Bid #2023053 Miscellaneous Small Equipment and Parts - CRS #4497, 4498, 4499, 4500 & 4501

2. Resolution 2024-80

Award RFP #202308 Medicare Advantage Plan - CRS #4523

3. Resolution 2024-81

Award Bid #2023052 Town Wide Fire Alarm Inspection, Service & Security Monitoring - CRS #4524

4. Resolution 2024-82

Award of Bid #2024004 NYS OGS Mini-Bid for (1) 2024 Chevy Silverado 3500 - CRS #4520

5. Resolution 2024-83

Award Bid #2024003 Refrigerant for Northtown Center at Amherst - CRS #4556

6. Resolution 2024-84

Extension of Town Wide Towing Contracts - CRS #4535 (Original CRS/CMS #3791/3529); CRS #4538 (Original CRS/CMS #3790/3528)

H. COURT:**I. ECONOMIC DEVELOPMENT:****1. Resolution 2024-85**

Authorize Supervisor to Sign Contract with NYSDEC - Organics Management Grant, CRS #3676

J. EMERGENCY SERVICES:**K. ENGINEERING SERVICES:****L. FINANCE:****M. HIGHWAY****1. Resolution 2024-86**

Noco Organic Composting Agreement CRS #4463

2. Resolution 2024-87

NYS-OGS Contract Piggyback Public Safety Communications Equip/Svc-FM
COMMUNICATIONS - CRS #4534

3. Resolution 2024-88

Authorize Supervisor to Sign LACAL EQUIPMENT INC Contract Extension - CRS #4540

4. Resolution 2024-89

Funding - Sidewalk Snow Plowing Program - 2024

5. Resolution 2024-90

Approval to Spend Funds - Veterans Memorial - 2024

6. Resolution 2024-91

Tree Planting - Escrow Funds from Agency Account - 2024

7. Resolution 2024-92

Contract Extension Bid #2019038 - Dump Box, Sander, Plow Parts and Custom Metal Fab -
(Viking CRS # 4554/Valley Fab CRS #4555)

N. HUMAN RESOURCES:

1. Resolution 2024-93

Supervising Fire Dispatcher/Central Fire Alarm

2. Resolution 2024-94

Public Safety Dispatcher/Police Department (2 Positions)

3. Resolution 2024-95

Maintenance Worker/Building Maintenance/Facilities

4. Resolution 2024-96

Senior Laboratory Technician (Environmental Chemistry)/Engineering

5. Resolution 2024-97

Electronics Technician Wastewater Facilities-Eng./Plant #16

6. Resolution 2024-98

Electronics Technician Wastewater Facilities-Eng./Plant #16

O. INFORMATION TECHNOLOGY:

1. Resolution 2024-99

Disposal of Obsolete Equipment

P. PLANNING:

1. Resolution 2024-100

Scheduling a Public Hearing Regarding Designation of 22 Chateau Terrace as a Local Historic Landmark

2. Resolution 2024-101

Town Acceptance of a Land Donation at 75 Tupelo Lane

Q. POLICE:

1. Resolution 2024-102

Request for Additional Funds 2023 Asset Forfeiture Trust Account

2. Resolution 2024-103

Amendment to the "APD Safety Education" Trust & Agency Account

R. SENIOR SERVICES:

1. Resolution 2024-104

Request to Use Trust and Agency Funds

S. SEWER/PLANT 16:

1. Resolution 2024-105

Payment Authorization HACH Company, Inc.

T. YOUTH AND RECREATION:

1. Resolution 2024-106

Advertising Agreement and Trade - CRS #4516

2. Resolution 2024-107

Advertising Agreement (Bee Publications) - CRS #4491

3. Resolution 2024-108

Authorization to Pay Vendor

4. Resolution 2024-109

NARCE Travel Authorization

5. Resolution 2024-110

CADCA Travel Authorization

XIV. UNFINISHED BUSINESS**XV. COMMUNICATIONS****1. Communication 2024-4**

Request for Public Hearing - Modification to Amend SEQRA Findings for 1565, 1575-1659 & 1641-1703 Niagara Falls Boulevard

2. Communication 2024-5

Fee Request Waiver - Windermere Boulevard Elementary School

3. Communication 2024-6

Resident Correspondence

XVI. PUBLIC IMPROVEMENT PERMITS**1. Resolution 2024-111**

Proposal for Professional Engineering Services Public & Private Improvement Permit (PIP) Inspection Services T.O.A. Project No. 2024.004 CRS No. 4551

2. Resolution 2024-112

Proposal for Professional Engineering Services Public & Private Improvement Permit (PIP) Inspection Services T.O.A. Project No. 2024.004 CRS No. 4553

3. Resolution 2024-113

Proposal for Professional Engineering Services Public & Private Improvement Permit (PIP) Inspection Services T.O.A. Project No. 2024.004 CRS No. 4552

4. Resolution 2024-114

Proposal for Professional Engineering Services Public & Private Improvement Permit (PIP) Inspection Services T.O.A. Project No. 2024.004 CRS No. 4550

XVII. PUBLIC EXPRESSION #2

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XVIII. ADJOURNMENT