



# Amherst Town Board

## Regular Meeting of the Town Board

### Agenda

5583 Main Street  
Williamsville, NY 14221  
[www.amherst.ny.us](http://www.amherst.ny.us)

Francina J. Spoth  
Town Clerk

In the event of a fire or other emergency, please follow the exit signs that are provided in this room and throughout Town Hall. Upon exiting this room, the main exits are located to the front and the rear of this building. ***Do not use the elevator during an emergency event.***

This meeting is being recorded and will stream live online  
[Amherstny.igm2.com](http://Amherstny.igm2.com)

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Monday, September 18, 2023

7:00 PM

Amherst Municipal Building

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#### I. IN MEMORY

#### II. INVOCATION

Supervisor Kulpa

#### III. PLEDGE OF ALLEGIANCE

#### IV. ROLL CALL:

7:00 PM Meeting called to order on September 18, 2023 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

| Attendee Name                         | Present                  | Absent                   | Late                     | Arrived |
|---------------------------------------|--------------------------|--------------------------|--------------------------|---------|
| Supervisor Brian J. Kulpa             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Deputy Supervisor Deborah Bruch Bucki | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Councilmember Jacqueline Berger       | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Councilmember Shawn Lavin             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |
| Councilmember Michael Szukala         | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |         |

#### V. MINUTES APPROVAL

1. Tuesday, September 05, 2023

#### VI. PROCLAMATIONS AND ANNOUNCEMENTS

#### VII. PUBLIC HEARINGS

**Speakers will be limited to 3 minutes.**

**1. Resolution 2023-774**

Town Culvert Replacement Projects (Bond Resolution - \$100,000)

**2. Resolution 2023-775**

Special Use Permit for Tier III Solar Energy System at 800 & 850 New Road

**VIII. DEVELOPMENT REVIEW ACTIONS****IX. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES**

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

**1. 9/11 Commemoration Committee**

Membership is unlimited.

**2. Amherst Committee on Disabilities (6)****3. Amherst Community Diversity Commission (4)****4. Amherst Conservation Advisory Council (5)****5. Amherst Government Financial Advisory Board**

Membership is full.

**6. Amherst Industrial Development Agency**

Membership is full.

**7. Amherst Veterans Committee (4)****8. Arts & Culture in Public Places Board****9. Board of Assessment Review**

Membership is full.

**10. Board of Electrician Examiners**

Membership is full.

**11. Board of Ethics (1)****12. Board of Plumbing and Drainage Examiners**

Membership is full.

**13. Design Advisory Board****14. Employee Suggestion Program Merit Award Board**

Membership is full.

**15. Employee Suggestion Review Committee****16. Energy Conservation Citizens Advisory Committee (3)****17. Freedom of Information Law (FOIL) Board****18. Glen Park Joint Board****19. Historic Preservation Commission**

Membership is full.

**20. Information Technology Advisory Committee (1)****21. Library Board of Trustees**

Membership is full.

**22. Minority / Woman Owned Business (4)****23. Open Government Advisory Board (7)****24. Planning Board**

Membership is full.

**25. Recreation Commission (1)****26. Recycling and Waste Committee (3)****27. Senior Services Advisory Board (7)****28. Traffic Safety Board**

Membership is full.

**29. Youth Board**

Adult vacancies (6), Youth vacancies (0)

**30. Zoning Board of Appeals**

**X. PUBLIC EXPRESSION**

**This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.**

**XI. CONSENT AGENDA****XII. COUNCILMEMBER RESOLUTIONS****A. SUPERVISOR KULPA:****B. DEPUTY SUPERVISOR BUCKI:****1. Resolution 2023-776**

Appointment to Senior Services Advisory Board

**C. COUNCILMEMBER BERGER:****1. Resolution 2023-777**

Climate Smart Communities Task Force

**D. COUNCILMEMBER LAVIN:****E. COUNCILMEMBER SZUKALA:****1. Resolution 2023-778**

Set Public Hearing Date – Meyer Road

**XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2023-779**

Request for a Public Hearing on the Acquisition by Eminent Domain of a Boulevard Mall Parcel

**B. TOWN CLERK:****C. ASSESSOR:****D. BUILDING/BUILDING MAINTENANCE:****E. CENTRAL ALARM:****F. COMPTROLLER:****1. Resolution 2023-780**

Budget Transfers and Amendments

**G. CONTRACT COMPLIANCE:**

**1. Resolution 2023-781**

Award Bid #2023037 Town Wide Tree Planting - CRS #4295

**2. Resolution 2023-782**

Award Bid #2023038 Crane & Hoist Services - CRS #4296

**3. Resolution 2023-783**

Award Bid #2023034 Kubota Tractor - CRS #4297

**4. Resolution 2023-784**

Award Bid #2023033 Town Wide Kitchen Hood Inspections - CRS #4302

**5. Resolution 2023-785**

Town Wide Glass Repair Service Contract - CRS #4301

**H. COURT:**

**I. ECONOMIC DEVELOPMENT:**

**J. EMERGENCY SERVICES:**

**K. ENGINEERING SERVICES:**

**1. Resolution 2023-786**

Award of Bid - Installation of Radar Speed Feedback Signs at Brompton Road & Park Club Lane Concrete Applied Technologies Corp. Dba CATCO Town-Wide Traffic Calming Project

**2. Resolution 2023-787**

Award of Bid - ADA Ramp & Sidewalk Installation and Repair Master's Edge, Inc.

**L. FINANCE:**

**M. HIGHWAY**

**1. Resolution 2023-788**

Authorize Supervisor to Sign Contract with VCS - Visual Computer Solutions Inc - CRS #4309

**N. HUMAN RESOURCES:**

**1. Resolution 2023-789**

Associate Planner/Planning Department

**2. Resolution 2023-790**

Contracts Technician/Highway

**3. Resolution 2023-791**

Chief Accountant/Comptroller's Office

**4. Resolution 2023-792**

Program Coordinator-Senior Services/Sr. Services

**5. Resolution 2023-793**

Public Safety Dispatcher/Police Department (2 Positions)

**6. Resolution 2023-794**

Public Safety Dispatcher/Police Department ( 3 Positions )

**O. INFORMATION TECHNOLOGY:****P. PLANNING:****1. Communication 2023-110**

Request to Set a Public Hearing for the FY2024 Annual Action Plan

**2. Resolution 2023-795**

Scheduling a Public Hearing Regarding Designation of 22 Chateau Terrace as a Local Historic Landmark

**3. Resolution 2023-796**

To Authorize Amendments to the Community Development Program First-Time Homebuyer Program

**Q. POLICE:****1. Resolution 2023-797**

Grant Agreement FY 2023 Homeland Security Grant Program Red Team Exercise (CRS#4268) New York State Division of Homeland Security and Emergency Services

**R. SENIOR SERVICES:****1. Resolution 2023-798**

Xavus Maintenance and Service Agreement CRS #4305

**S. SEWER/PLANT 16:**

**1. Resolution 2023-799**

USGS Joint Funding Agreement - REVISED For Water Resource Investigations FY 2023-2024, CRS #4292

**2. Resolution 2023-800**

Payment Authorization New Enterprise Stone & Lime

**T. YOUTH AND RECREATION:**

**XIV. UNFINISHED BUSINESS**

**XV. COMMUNICATIONS**

**1. Communication 2023-111**

Notice of Claim: Marcus Elliot Sr., as Parent and Natural Guardian of Marcus Elliot Jr. Vs. Town of Amherst

**2. Communication 2023-112**

Notice of Claim: Peter C. Bonsey & Jan E. Hamilton Vs. Town of Amherst

**3. Communication 2023-113**

Notice of Claim: Matthew C. Pretorius Vs. Town of Amherst

**4. Communication 2023-114**

Third Notice of Claim: Lee Fang Vs. Town of Amherst

**5. Communication 2023-115**

Summons and Complaint: U.S. Bank Trust National Association Vs. Town of Amherst Et Al.

**XVI. PUBLIC IMPROVEMENT PERMITS**

**XVII. PUBLIC EXPRESSION #2**

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**XVIII. ADJOURNMENT**