

**TOWN OF AMHERST SENIOR SERVICES
MINUTES OF ADVISORY BOARD MEETING
Wednesday, December 13, 2023**

PRESENT: James Bardot, Chairperson, Senior Services Advisory Board; Asst.Chief Michael Camilleri; Rev. Susan Frawley; Gary Henry; Julie Whitbeck-Lewinski; Melissa Abel, Director, Amherst Center for Senior Services; Honorable Deborah Bruch Bucki, Councilmember/Liaison to Senior Services Department; Mary-Diana Pouli, Executive Director, Amherst Youth & Recreation Department; Tammy Jacobs, Program Coordinator

EXCUSED: Aaron Carlson; Rhonda Frederick; Dal Giuliani; Ann Nichols; Del Szczesniak

Report from Chairperson Jim Bardot: Meeting called to order at 8:30am.

Approval of Minutes:

- a. **September 13th meeting** - Motion made by Gary to approve the minutes. 2nd by Julie. Motion unanimously approved.
- b. **October 11th meeting** - Motion made by Julie to approve the minutes. 2nd by Gary. Motion unanimously approved.

Vote on:

- a. **Updated By-Laws:** Motion to approve updated By-Laws made by Gary, 2nd by Susan. Motion unanimously approved. The By-Laws will go to Town Board for approval.
- b. **Membership fees:**
 1. **Proposal #1:** To increase Lifetime Membership Fees for Amherst residents from \$30 single and \$50 household to \$50 single and \$75 household. Motion made by Gary to approve the proposal, 2nd by Susan. Motion was unanimously approved.
 2. **Proposal #2:** Increase current non-resident memberships to \$50 per person. Proposal includes not offering a Lifetime rate to non-Amherst residents. Motion made by Gary to approve the proposal, 2nd by Julie. Motion was unanimously approved. The change in Membership Fees will go to the Town Board for approval.

2024 Meeting Dates & Times: Motion was made by Gary to approve the 2024 Meeting dates, 2nd Julie. Motion was unanimously approved.

Report from Melissa Abel, Director, Amherst Senior Services:

- a. Discussion on Non-Resident Membership & Mailing fees. Proposal was made to increase the mailing fees for the monthly newsletter from \$6/year to \$10/year to cover increased costs. Sue made a motion to approve this proposal, 2nd Gary. Motion was unanimously approved.
- b. Melissa discussed:
 - Thank you to Debbie Bucki for all she has done for Senior Services.
 - Replacement of the grease traps in the kitchen.
 - The addition of a new fulltime clerical staff person, Zaneta.
 - Jamie Sullivan, Kitchen Manager and Beth Zarccone, Asst. Manager are currently Interim in their positions in the kitchen.

Report from Mary-Diana Pouli, Executive Director, Youth & Recreation Department: The Cleveland Play House has approached us about a Senior Acting Troup. Details to be worked out.

Report from Debbie Bucki, Deputy Town Supervisor, Liaison to Amherst Senior Services: Debbie thanked the staff of the Senior Center for all they do. She is very thankful to have served on the Advisory Board & the Town Board.

Report from Tammy Jacobs, Program Coordinator: Breakfast with Santa went very well. The Holiday Happening is scheduled for Friday, December 15th from 6-8pm. Many family fun activities are planned. The Holiday lunches are very popular - large numbers have signed up. New ideas for the New Year are being discussed.

Report from Del Szczesniak, President, Representatives' Council: Absent

Reports from Board Members: Renewal to the Board should not be automatic. Board Members should attend 50% of the meetings. This will be discussed further at the next meeting.

Adjourn: Meeting adjourned at 9:15am. Motion made by Gary, 2nd by Sue. Motion unanimously approved.

Respectfully submitted by Melissa Abel.

***The next Advisory Board Meeting is scheduled for Wednesday, February 14, 2024 at 8:30am
370 John James Audubon Parkway***