

Minutes for the meeting of the Town of Amherst Board of Ethics

Meeting of April 10, 2024 at Amherst Town Hall.

Present were Town of Amherst Board of Ethics members:

Nancy Bojankowski

Lisa Kistner

Geoffry Klein

Mike Carney and Mike Littman, Ph.D. were not present.

(Please note that due to an error on the part of Councilman Szukala, Mr. Carney had the wrong meeting time.)

Councilman Szukala was present as acting Chairman / Board Liaison and Sam Alba was present as a representative of the Town Attorney. Also present was Don Smith, as a member of the general public.

From this point forward in these minutes, the Town of Amherst Board of Ethics will be abbreviated as “BOE”.

The meeting began at 3:10 PM.

The Acting Chair began by reviewing the obligations of the BOE.

Copies of the relevant Town Code sections were provided.

Nominations for the offices of Chair of the BOE and Secretary of the BOE were solicited. No names were offered. Therefore, the Acting Chairman remains Chair and also assumes the duties of Secretary.

At this time the BOE entered into Executive Session to review confidential employee information, specifically Ethics Disclosure Forms collected by the Amherst Town Clerk.

Please note that the Liaison/Chairman/Secretary did not review any forms, as he is not a voting member of the BOE.

During Executive Session, approximately 100 Ethics Disclosure Forms were reviewed by the BOE.

The acting Secretary was instructed by the BOE to follow-up on several forms. The reasons for that follow-up are:

- Some forms were handwritten, and portions were illegible.
- Some forms were incomplete.
- Some forms provided answers that the BOE believes need additional explanation.
- Some individuals did not submit a form and the BOE believes a form is required.

The BOE has approximately 100 more forms to review at its next meeting.

The next meeting of the BOE is scheduled for Wednesday, May 15th at two PM at Amherst Town Hall.

The meeting ended at 4:30 PM.