

Agenda for Board of Ethics meeting
Meeting dated April 10, 2024.

Board of Ethics meeting to be held at Amherst Town Hall.

Town Board member and Board of Ethics Liaison Szukala will act as chair of the meeting until a chair is selected.

The meeting will open with the taking of attendance. Should a quorum be present, nominations for Chair of the Board of Ethics will be solicited.

When a candidate steps forward, an election will be held. If only one candidate steps forward, a voice vote will be held. Should multiple candidates present themselves, a secret ballot will be held. The votes will be counted by the acting chair.

Upon selection of a chair, the acting chair will “surrender the gavel” and the meeting will continue.

The Board of Ethics needs to:

- 1) Review the Town Code that lists the responsibilities of the Board of Ethics.
- 2) Select any other officers the Board feels necessary. This may include a secretary, vice-chair or other titles.
- 3) Choose to enter Executive Session to discuss the ethics disclosures.
- 4) Choose to accept public comment (not required) and if public comment is accepted, under what limits.
- 5) Review the 100 (approximate) “Short Form” ethics disclosures. These will be provided by the Clerk’s Office.
- 6) Upon review, the Board may choose to take action on some, none or all of the disclosures.
 - a. Note that the Board of Ethics does not have the power to hire, fire, promote, demote or modify a union contract.
- 7) Select a day and time for the next meeting, needed to review the (approximately) 100 “long form” ethics disclosures.
- 8) Discuss any other business.