

AMHERST GOVERNMENT FINANCIAL ADVISORY BOARD (AGFAB)

MINUTES

MICHAEL SZUKALA
Councilmember &
Liaison Officer

Chairman

JASON
ZAKLIKOWSKI
Chair

PATRICIA DUNNE
Secretary

MEMBERS

JOHN DiPASQUALE
HELAINE SANDERS
DAVID KINDA

DEPT. LIAISONS

JENNIFER ADAMS
Interim
Comptroller

LYNDA JUUL
Director of Finance

Meeting Date: Thursday, September 18, 2025
Meeting Location: Northtown Center
1615 Amherst Manor Dr.
Williamsville, NY 14221
Meeting Time: 7:00pm

I. Rollcall

Attendee Name	Present (X)	Arrived
Jason Zaklikowski	☒	
Helaine Sanders	☒	
John DiPasquale	☐	
Patricia Dunne	☒	
David Kinda	☒	
Michael Szukala	☒	7:09 arrival
Jennifer Adams	☐	
Lynda Juul	☒	
	☐	

	Yes	No
QUORUM MET? (At least 4 members present)	☒	☐

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II. Discussion and Approval of preceding meeting minutes

Item Number	Date of Meeting to approve minutes from	VOTE			
		AYE	NAY	Abstain	N/A
M1.	August 28, 2025	4	0	0	

III. Old Business

IV. New Business

Item Number	Item	VOTE			
		AYE	NAY	Abstain	N/A
NB1.	Correspondence 2025-01 Review of Management Response, Corrective Action Evaluation, Board Recommendation for Departmental Policies and Procedures as noted in the Management Letter. Motion to adopt Correspondence 2025-01 dated today; moved by J. Zaklikowski; seconded by D. Kinda.	4	0	0	
NB2.	Correspondence 2025-02 Review of Management Response, Corrective Action Evaluation, Board Recommendation for Grant Management as noted in the Management Letter. Motion to accept Correspondence 2025-02; moved by D. Kinda; seconded by H. Sanders.	4	0	0	
NB3.	Presentation from NYS OSC: What to expect from an OSC Audit. Motion to postpone to next scheduled meeting; moved by D. Kinda; seconded by P. Dunne	4	0	0	

V. Request(s) / Communication(s)

VI. Adjournment

Motion to adjourn by D. Kinda; seconded by P. Dunne; so moved 4-0.