

AMHERST GOVERNMENT FINANCIAL ADVISORY BOARD (AGFAB)

MINUTES

MICHAEL SZUKALA
Councilmember &
Liaison Officer

Chairman

JASON
ZAKLIKOWSKI
Chair

PATRICIA DUNNE
Secretary

MEMBERS

JOHN DiPASQUALE
HELAIN SANDERS
DAVID KINDA

DEPT. LIAISONS

JENNIFER ADAMS
Interim
Comptroller

LYNDA JUUL
Director of Finance

Meeting Date: Thursday, August 28, 2025
Meeting Location: Northtown Center
1615 Amherst Manor Dr.
Williamsville, NY 14221
Meeting Time: 7pm

I. Rollcall

Attendee Name	Present (X)	Arrived
Jason Zaklikowski	☒	
Helaine Sanders	☒	
John DiPasquale	☒	
Patricia Dunne	☒	
David Kinda	☒	
Michael Szukala	☒	
Jennifer Adams	☒	
Lynda Juul	☒	
	☐	

	Yes	No
QUORUM MET? (At least 4 members present)	☒	☐

II. Discussion and Approval of preceding meeting minutes

Item Number	Date of Meeting to approve minutes from	VOTE			
		AYE	NAY	Abstain	N/A
M1.	June 26, 2025	5	0	0	

III. Old Business

IV. New Business

Item Number	Item	VOTE			
		AYE	NAY	Abstain	N/A
NB1.	Correspondence 2025-01 Motion to split correspondence into separate components. 1. Departmental Policies and Procedures 2. Grant Management. Motion by J. Zaklikowski; Second by J. DiPasquale.	5	0	0	
NB 2.	Motion to move into Executive Session by J. Zaklikowski; second by J. DiPasquale. Motion to move out of Executive Session by J. DiPasquale; second by D. Kinda.	5	0	0	

V. Executive Session

Item Number	Item	VOTE			
		AYE	NAY	Abstain	N/A
E1.	Personnel Issue				X

VI. Request/Communications to AGFAB

VII. Suspension Item

Item Number	Item	VOTE			
		AYE	NAY	Abstain	N/A
S1.	Changing of Meeting Dates for Remainder of the 2025 • Reschedule 9/25/2025 ► 9/18/2025 • Reschedule 10/30/2025 ► 10/23/2025 • Reschedule 11/27/2025 ► 11/20/2025 • Reschedule 12/25/2025 ► 12/21/2025 Motion to approve revised meeting schedule by J. Zaklikowski; second by T. Dunne.	5	0	0	

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VIII. Adjournment

Motion to adjourn by D. Kinda; seconded by J. DiPasquale. Aye 5; Nay 0.