

AMHERST GOVERNMENT FINANCIAL ADVISORY BOARD (AGFAB)

MINUTES

MICHAEL SZUKALA
Councilmember &
Liaison Officer

Chairman

JASON
ZAKLIKOWSKI
Acting Chair

HELAINE SANDERS
Secretary

MEMBERS

JOHN DiPASQUALE
JEFF MARION

DEPT. LIAISONS

DARYL BRAMER
Comptroller

LYNDA JUUL
Director of Finance

Meeting Date: Tuesday, December 17, 2024
Meeting Location: Northtown Center
1615 Amherst Manor Dr.
Williamsville, NY 14221
Meeting Time: 7pm

I. Roll-Call

Attendee Name	Present (X)	Arrived
Jason Zaklikowski	☒	
Helaine Sanders	☒	19:05
John DiPasquale	☒	
Jeff Marion	☒	
Michael Szukala	☒	
Daryl Bramer	☒	
Lynda Juul	☒	
	☐	
	☐	

	Yes	No
QUORUM MET? (At least 4 members present)	☒	☐

II. Discussion and Approval of preceding meeting minutes

Item Number	Date of Meeting to approve minutes from	VOTE			
		AYE	NAY	Abstain	N/A
M1.	September 12, 2024 (Amended) Minutes amended (Vote to amend 4-0)	4	0		

III. Old Business

Item Number	Item	Date of Carry Over	VOTE			
			AYE	NAY	Abstain	N/A
OB1.	Draft Correspondences to Town Board: 2024-1 Requesting the establishment of a Citizen Budget Advisory Board ¹ 2024-2 requesting the establishment of a Citizen Capital Project Advisory Board²	9/12/2024				X

IV. New Business

Item Number	Item	VOTE			
		AYE	NAY	Abstain	N/A
NB1.	Discussion of 2025 Meeting Calendar January 23, 2025				
NB2.	Projected Time frame of External Audit for 2025				X
NB3.	On-Demand Webinar from NYS OSC: Local Training Academy “Internal Controls for Cash Disbursements” (58:26 runtime)				

V. Request(s) / Communication(s)

VI. Adjournment

¹ Item withdrawn by chair

² Item withdrawn by chair