

TOWN OF AMHERST
AMHERST GOVERNMENT FINANCIAL ADVISORY BOARD (AGFAB)

MINUTES

MICHAEL SZUKALA
Councilmember &
Liaison Officer

VACANT
Chairman

JASON
ZAKLIKOWSKI
Vice Chairman

HELAINE SANDERS
Secretary

MEMBERS

KENNETH SMITH
JOHN DiPASQUALE
JEFF MARION

DEPT. LIAISONS

DARYL BRAMER
Comptroller

LYNDA JUUL
Director of Finance

Meeting Date: Thursday, April 11, 2024
Meeting Location: Amherst Senior Center
370 John James Audubon Pkwy, Amherst, NY
14228
Meeting Time: 7pm
Prepared By: Helaine Sanders, Secretary

Roll Call:

Attendee Name	Present (X)	Arrived
(VACANT)	☐	
Jason Zaklikowski	☒	
Helaine Sanders	☒	
Kenneth Smith	☐	
John DiPasquale	☒	
Jeff Marion	☒	
Michael Szukala	☒	
Daryl Bramer	☒	
Lynda Juul	☐	

	Yes	No
QUORUM MET? (At least 4 members present)	☒	☐

Public Attendees:

- Geri DiCosmo;
- Joe Voytovich;
- Dave Kusneske;
- Dennis Hoban

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New Business

Item Number	Item	Vote (If Applicable)
1.	Recognition of former member Gregory Dionne	
2.	Approval of Minutes from 3/14/2024	4-0
3.	Discussion to proceed with Vice-Chair as Acting Chair or to hold new elections. Vice Chair was nominated to serve as acting Chair	3-0 1 Abstention
	Discussion regard protocols for public engagement, rules of order and by-law interpretations	
	Accepted agenda as presented	
4.	Presentation by Drescher and Malecki regarding Generally Accepted Government Auditing Standards (GAGAS) and discussion with respect to Town's Audit of Financial Statement	
5.	Update on Field work by Drescher and Malecki	
6.	D&M was asked for the latest Peer Review. Board was informed that they are undergoing the review process currently	
Suspension of the Rules	Motion made to suspend the rules to allow for the public to pose questions or request clarifications to Drescher & Malecki's representatives or the board	4-0
	There was a discussion about capital improvement projects .	
	Questions regarding the Town Comptroller's functions Overview of the job scope and duties was provided by the Comptroller	
	Member of the public requested information on how the external auditors handle fraud. Referred the person to Yellow Book 2018.	
	Motion to close the question session with D&M	4-0
	Motion to open the meeting to public expression	4-0
	Motion to close public expression	4-0
	Motion to close Suspension of Rules	4-0
7.	Town's Response to NYS OSC Audit S9-23-9	
8.	Request for Status of AFR filing with NYS OSC.	
9.	Request for Policies and Procedures regarding Town Officials and Employees traveling.	
10.	Discussion of Travel Resolution Resolution 2024-337	
11.	Discussion of Travel Resolution Resolution 2024-262	

Old Business- None

Item Number	Item	Date of Meeting	Vote (If Applicable)

Adjournment