



**MINUTES
TOWN OF AMHERST
HISTORIC PRESERVATION COMMISSION
February 8, 2022
7:00 PM**

ROLL CALL

<u>Members</u>	Mancuso	Palmer (arrived 7:05pm)	Swartz	Redding	Waterman- Kulpa	Hirschey	Vacant Seat
Present	X	X	X		X	X	
Absent				X			

<u>Resource Personnel</u>	Adema	Kajdas	Stiver	Vaidya	Zynda	Beiswanger	Marcus
Present							
Absent	X	X	X	X	X	X	X

<u>Town Depts</u>	Bucki (Town Board) (arrived 7:15pm)	Fadel (Planning)	Quinn (Planning)	Demopoulos (Attorney)	Howard (Planning)
Present	X	X	X	X	X
Absent					

MINUTES APPROVAL

Mr. Swartz made a motion to approve the minutes. The motion was seconded by Ms. Mancuso and carried. Ayes 4, Noes 0, Absent 2 (Palmer, Redding).

AGENDA

NEW BUSINESS

1. COMMISSION MEMBERSHIP 2022

Ms. Waterman-Kulpa introduced Jenn Kensy, who had responded to an ad regarding the vacant position on the Historic Preservation Commission. Jenn Kensy introduced herself and her background in architecture.

Ms. Mancuso made a motion to recommend Jen Kensy to fill the vacant member seat on the Historic Preservation to the Town Board. The motion was seconded by Ms. Palmer and carried. Ayes 5, Noes 0, Absent 1 (Redding).

2. PBN SURVEY AWARD PLAQUE UPDATE

Mr. Quinn presented the finished plaque and the Commission discussed a possible presentation ceremony.

3. COMMISSION GOALS 2022

Ms. Palmer said that there would be a scheduling call to discuss on how to proceed and that it is a work in process.

4. MAIN ST & SMALLWOOD DR HISTORIC GATEWAY REPAIRS

Mr. Quinn said that he had reached out to Morris Masonry and had received a quote of \$9,160. He had checked with the Finance Department and was told that he would need to get more than one bid and contractors would go by prevailing wage. Mr. Swartz recommended supplying contractors with some kind of scope list or narrative. Mr. Howard recommended putting out a request for proposal. Mr. Swartz and Mr. Hirschey volunteered to go out to the site with Mr. Quinn to take a look. Ms. Demopoulos said she would reach out to Highway Department again regarding the whereabouts of the sign.

OLD BUSINESS

5. PROPOSAL FOR REVISION OF THE HISTORIC PRESERVATION LAW OF THE TOWN OF AMHERST

Ms. Waterman-Kulpa said they will be having a work meeting and that it is a work in progress.

6. BNHV PROPERTIES- UPDATE ON RESEARCH FOR POSSIBLE LANDMARKING.

No report.

7. WESTWOOD- POSSIBLE LANDMARK

No report.

8. HARLEM ROAD COMMUNITY CENTER- POSSIBLE LANDMARK

No report.

9. EDUCATION PLAN

A. WEBSITE PLAN

B. PRESENTATIONS

Ms. Palmer said she is planning on meeting with Mr. Quinn to continue updating the website over the coming months. In regards to presentations, she said she had a call with Preservation Buffalo-Niagara and they are discussing three trainings. First idea is another brief Preservation 101 orientation. She also discussed continuing landmarking training by focusing on character defining features and architectural styles in that context. Ms. Waterman-Kulpa suggested they keep the architectural styles focused on structures found within Amherst.

10. ST. PAULS; ST. BENEDICTS – POSSIBLE LANDMARK

No report.

11. HISTORIC ENTRANCEWAY AT MAIN AND LAMARCK

Mr. Howard inquired if there were any specific items the Commission is looking into in regards to the intersection. Ms. Waterman-Kulpa explained that they are looking to consolidate the various signs and poles right on top of the gateways. They were told in previous discussions that the multitude of signs and poles need to be there to meet specific standards despite going against these standards in other communities in the state. Mr. Howard asked if there were other areas in which they have similar concerns, to which Ms. Waterman-Kulpa said she would supply a list to both Mr. Quinn and Mr. Howard.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

The Historic Preservation Commission meeting of February 8, 2022 was adjourned at 7:37 pm.

MISCELLANEOUS

The next Regular meeting is scheduled for March 8, 2022.