

**Historic Preservation Commission
Minutes
April 13, 2021**

Meeting to be held via Zoom

Call to Order: (X before name indicates in attendance)

Members present: ☐ Joseph Buscaglia x Norman Hirschey x Mary Lou Mancuso
x Brian Swartz x Susan Palmer ☐ Paul Redding xKate Waterman-Kulpa

Resource Personnel present: ☐ Gail Adema ☐ Jay Kajdas x Carrie Stiver (BNHV) ☐ Jitendra Vaidya
☐ Kevin Zynda ☐ Robert C. Beiswanger ☐ Thomas Klementowski x Robert Marcus

Town Departments present: x Deborah Bruch Bucki (Town Board Liaison) x Ellen Kost
x Roberta Rappoccio x Ann Demopoulos x James Quinn x Dan Howard x Bryan Fadel

Others present: Nicholle Overkamp, Bob Wright

Approve Minutes of March 9, 2021

Moved to approve K. Waterman-Kulpa **Second** N. Hirschey **Vote** 4-0 (M. Mancuso not present)

New Business

1. 1323 North Forest- Application for Cert of Appropriateness-Masonry

Bob Wright of Morris Masonry Restoration (441 Bailey Ave, Buffalo) introduced the problem of rain and water runoff from roof pooling around the base of two walls of the building. He recommended gutters and masonry repointing to help eliminate moisture entering the structure. K. Waterman-Kulpa brought up concerns regarding the landscaping around the property contributing to the issue, inquired about the color of the gutters and said that downspouts should have an extension to take water away from the building. B. Marcus also brought up concerns regarding the landscaping and inquired if drain tiles would be utilized. The applicant, Nicholle Overcamp, said that drain tiles could not be installed until gutters were added and said she is open to any recommendations by the committee, such as the color of the gutters and placement. K. Waterman-Kulpa said that placement would be up to a roofer and that white would be a suitable color to match the building's current appearance. Ms. Overcamp was advised that she will need to submit an additional application for gutter downspout locations, adding drain tiles and colors.

Conditions: That the work be done in accordance with the Secretary of the Interior's Standards for Rehabilitation and aided by the National Park Service Technical Preservation Briefs numbers 1 and 2 (Cleaning and Water-Repellent Treatments and Repointing Mortar Joints).

Moved to approve the masonry repointing and cleaning by Morris Masonry Restoration with conditions: B. Swartz **Second:** K. Waterman-Kulpa. **Vote:** Ayes 5, Noes 0.

2. 1323 North Forest - Application for Cert of Appropriateness-Sign 2

The applicant, Nicholle Overkamp, presented the proposal to add a smaller replica of the building's current sign to the east side visible from Maple Road. Sign is two inches thick; black, gold and white; is high-density urethane; and has wood edges.

Moved to approve wall sign on east side of building as shown in application: K. Waterman-Kulpa **Second:** B. Swartz. **Vote:** Ayes 5, Noes 0.

3. BNHV Roof Repair

Carrie Stiver of the Buffalo Niagara Heritage Village presented the proposal made by Historic Preservation Carpenter Nicholas Barton to replace the cedar shake roofing of the Williamsville school house and doctor's office at the BNHV with new rough cut split face cedar shingles that mimic the look of the historic materials used on the buildings. It was pointed out that while the doctor's office has gutters, the school house does not. While the school house does have a higher foundation and does not appear to have any major deterioration, B. Swartz mentioned that gutter would help to prevent significant damage in the future. B. Swartz also inquired if there was skip-sheeting and the length of the warranty for the shingles. C. Stiver replied that the current roofs are not ventilated and that she isn't sure of the warranty, but believes the recommendation is 30 years with regular maintenance. K. Waterman-Kulpa said that if the doctor's office gutters cannot be reused, new gutters should match the existing green color. C. Stiver said that flashing around the chimney will be assessed and if it is replaced, they will use copper flashing for an aged appearance.

Moved to recommend approval of the proposal to the Town Board as submitted: K. Waterman-Kulpa **Second:** S. Palmer **Vote:** Ayes 5, Noes 0.

4. Revision to forms:

a. Application for Certificate of Appropriateness

Susan Palmer presented revisions to the current general form. Three separate forms for architecture, signage, and site plan were introduced. New forms provide more details, including a list of what an applicant needs to submit with their application. B. Swartz recommended the HPC have their own checklist to ensure that all necessary items are submitted. K. Waterman-Kulpa and S. Palmer said the forms can be modified as new issues are encountered.

Moved to approve: K. Waterman-Kulpa **Second:** B. Swartz **Vote:** Ayes 5, Noes 0.

b. Landmark Application

S. Palmer presented new form to include more details not included on original application. Proposed form provides detailed instructions on what an applicant must do and what they need to include. Specific criteria for designation for historic landmark is also included. Committee agreed to adjourn in order to further review.

Moved to adjourn: S. Palmer **Second:** N. Hirschey **Vote:** Ayes 5, Noes 0.

5. Proposed [AHPC Rules of Order](#)

Ann Demopoulos presented proposed additions and changes to the current rules, which incorporate work sessions, open meeting law, voting guidelines, annual report to be submitted to Town Board, etc. Councilmember D. Bucki mentioned that they are able to amend the rules. K. Waterman- Kulpa, B. Swartz, N. Hirschey and S. Palmer all expressed interest in being involved with working group. A. Demopoulos also said she is available to answer any questions.

Moved to establish a working group: K. Waterman-Kulpa **Second:** B. Swartz **Vote:** Ayes 5, Noes 0.

6. Proposal for revision of the [Historic Preservation Law of the Town of Amherst](#)

A. Demopoulos presented changes to the working statute, as the code is a little dated. Proposed that training should be included as well as details on the removal of people who are not participating. Councilmember D. Bucki inquired if there was a State Historic Preservation Office (SHPO) prototype that could be used. A. Demopoulos recommended that a working group reviews SHPO and other town codes, and then provide her with ideas on what they would like to include. Councilmember Bucki asked to be included on the working group.

Moved to adjourn: B. Swartz **Second:** M. Mancuso **Vote:** Ayes 5, Noes 0.

7. James Quinn presented an inquiry regarding an item not on the agenda. The discussion revolved around whether an Application for Demolition needed to be submitted for a garage demolition at 211 Ruskin. The garage is an extension of a blue-rated property. The committee expressed that the demolition should go through the permit process and be put on a future agenda.

Old Business

S. Palmer inquired if any of the committee had any questions or comments regarding old business items on the agenda. She also stated that she had sent an application to the applicant for 625 Frankhauser. No further discussion.

1. [Landmark Application Submission](#)- 625 Frankhauser. S. Palmer sent a letter to the applicant. No further discussion.
2. BNHV properties- Update on research for possible landmarking. No discussion.
3. Westwood- Possible landmark. No discussion.
4. Harlem Road Community Center. No discussion.
5. [CLG Grant Award](#)- [grant](#)- Preservation Day-August 7, 2021
Event will be moving forward. \$10,000 grant. Email Susan Palmer if interested in attending/helping. More details at next meeting.
6. Education Plan. No discussion.
 - a. Website Plan
 - b. Presentations

7. St. Pauls; St. Benedicts. No discussion.
8. Forest Lawn Project. No discussion.
9. Historic Entranceway at Main and Lamarck. K. Waterman-Kulpa to follow-up on DOT proposal.
10. Eggertsville Burial Grounds - Sign dedication ceremony. No discussion.
11. 404 Mill St. Boilerhouse. No discussion.

Councilmember D. Bucki inquired if there was any information regarding the Town's plans for Juneteenth this year. C. Stiver said that she would check on the plan for Buffalo Niagara heritage Village and suggested they also look into what events and activities the City of Buffalo generally presents.

PUBLIC COMMENT

Adjourn: 9:15 pm

Moved: M. Mancuso

Second: K. Waterman-Kulpa

Vote: Ayes 5, Noes 0

Next Meeting: May 11, 2021