



**AGENDA**  
**TOWN OF AMHERST**  
**HISTORIC PRESERVATION COMMISSION MEETING**  
**October 10, 2023**  
**7:00 PM**

**The meeting will be video recorded.**

The plans and documents that are available below for each Historic Preservation Commission agenda item were submitted by the project applicant and are intended to provide general information about the proposal.

Complete sets of submitted documents and materials that provide more detailed information about the projects are available in the Planning Department, which is located in Amherst Town Hall, 5583 Main Street, Williamsville, NY 14221. Hours are 9 am to 5 pm, Monday through Friday. If you have any questions, please contact the Planning Department at (716) 631-7051.

Revised plans are submitted on an ongoing basis throughout the review process to address comments on the project. Every effort will be made to post the most recent version of the plans and application materials in a timely manner.

**ROLL CALL**

|                |         |        |        |                |          |       |
|----------------|---------|--------|--------|----------------|----------|-------|
| <u>Members</u> | Mancuso | Palmer | Swartz | Waterman-Kulpa | Hirschey | Kensy |
| <b>Present</b> |         |        |        |                |          |       |
| <b>Absent</b>  |         |        |        |                |          |       |

|                           |       |        |        |        |       |            |        |
|---------------------------|-------|--------|--------|--------|-------|------------|--------|
| <u>Resource Personnel</u> | Adema | Kajdas | Stiver | Vaidya | Zynda | Beiswanger | Marcus |
| <b>Present</b>            |       |        |        |        |       |            |        |
| <b>Absent</b>             |       |        |        |        |       |            |        |

|                   |                       |                     |                     |                       |                      |
|-------------------|-----------------------|---------------------|---------------------|-----------------------|----------------------|
| <u>Town Depts</u> | Bucki<br>(Town Board) | Fadel<br>(Planning) | Quinn<br>(Planning) | Robshaw<br>(Attorney) | Howard<br>(Planning) |
| <b>Present</b>    |                       |                     |                     |                       |                      |
| <b>Absent</b>     |                       |                     |                     |                       |                      |

**MINUTES APPROVAL**

September 12, 2023

Ms. Kensy made a motion to approve the September 12, 2023 minutes. The motion was seconded by Ms. Waterman-Kulpa and carried. Ayes 5, Noes 0, Absent 1 (Palmer).

**NEW BUSINESS**

1. 400 MILL STREET (ST. MARY'S MOTHERHOUSE) - CERTIFICATE OF APPROPRIATENESS  
Gary Browne, The Browne Company, presented roof replacement bids utilizing slate, synthetic slate and Grand Manor shingles from seven contractors. He said that they would prefer to use Grand Manor shingle, but were open to the possibility of synthetic slate due to the competitive price. Ms. Waterman-Kulpa expressed their interest in replacing the roof in with slate. They also provided information on federal and New York State Historic Preservation tax credit programs.
2. 2024 COMMISSION MEMBERSHIP
3. 2023 ANNUAL REPORT

**OLD BUSINESS**

4. 22 CHATEAU TERRACE - LANDMARK DESIGNATION  
Ms. Waterman-Kulpa said that the Town Board will not hold a public meeting until litigation resolving the property is resolved.
5. 22 CHATEAU TERRACE - GARAGE DEMOLITION REFERRAL  
Ms. Waterman-Kulpa again mentioned that the property is part of litigation, which prevents any demolition permits from being granted at the current time.
6. CHATEAU TERRACE - LOCAL DISTRICT NOMINATION  
Ms. Waterman-Kulpa said they are continuing to merge all information from the two previously submitted local district nominations into one.
7. LOCAL LANDMARK PLAQUES - HARLEM ROAD SCHOOL & MAIN STREET ENTRANCEWAYS
8. UPDATE ON CLG GRANT SUBMISSION / PRESERVATION DAY  
No update.
9. PROPOSAL FOR REVISION OF THE HISTORIC PRESERVATION LAW OF THE TOWN OF AMHERST
10. EDUCATION PLAN - WEBSITE PLAN, PRESENTATIONS

**MISCELLANEOUS****ADJOURNMENT**

The next Regular meeting is scheduled for November 21, 2023.