



**MINUTES
TOWN OF AMHERST
HISTORIC PRESERVATION COMMISSION
March 8, 2022
7:00 PM**

ROLL CALL

Members	Mancuso	Palmer	Swartz	Redding	Waterman-Kulpa	Hirschey	Kensy
Present	X	X	X		X	X	X
Absent				X			

Resource	Adema	Kajdas	Stiver	Vaidya	Zynda	Beiswanger	Marcus
Personnel							
Present			X				
Absent	X	X		X	X	X	X

Town	Bucki	Fadel	Quinn	Demopoulos	Howard
Depts	(Town Board)	(Planning)	(Planning)	(Attorney)	(Planning)
Present	X	X	X	X	X
Absent					

MINUTES APPROVAL

Mr. Swartz made a motion to approve the February 8 HPC minutes. The motion was seconded by Mrs. Mancuso and carried. Ayes 6, Noes 0, Absent 1 (Redding).

AGENDA

NEW BUSINESS

1. AMENDMENT TO 2022 MEETING CALENDAR – NOVEMBER 8

Discussion regarding the possibility of moving the November 8 meeting date to either November 9 or November 10 due to November 8 falling on Election Day. Proposed dates were November 9 or 10. The Commission decided to decide at next month's HPC meeting.

Ms. Palmer made a motion to adjourn the amendment. The motion was seconded by Ms. Waterman-Kulpa and carried. Ayes 6, Noes 0, Absent 1 (Redding).

2. COMMISSION GOALS 2022

Ms. Palmer presented the commission goal of continuing landmarking research. She and Mr. Quinn demonstrated how to find HPC surveys and forms on the Town website. Ms. Waterman-Kulpa presented information on other Commission goals, including on obtaining a certifiable government grant to put towards training and Preservation Day.

Ms. Waterman-Kulpa made a motion to request the Amherst Town Board submit on behalf of the Amherst Historic Preservation Commission a Certified Local Government grant for FY'22 administered by the New York State Historic Preservation Office for the purposes of funding community and commission training, educational outreach, and cultural resource survey work by the deadline of April 1st. The motion was seconded by Ms. Palmer and carried. Ayes 6, Noes 0, Absent 1 (Redding).

3. MAIN ST & SMALLWOOD DR HISTORIC GATEWAY REPAIRS

Ms. Palmer presented a draft of suggestions for the scope of work to see if the Commission had any additional comments or suggestions. Mr. Swartz inquired if there is someone in the Town who would head the project. Mr. Quinn said he is requesting the quotes from the contractors and Mr. Howard said that the oversight of the project would most likely fall to someone in Engineering or the Highway Department. Mr. Howard suggested that the scope specify all steps a contractor would need to follow, such as filling out a certificate of appropriateness and attending an HPC meeting. Mr. Howard said that Mr. Quinn would complete the final draft version and distribute it among the Commission members for a final review. Mr. Swartz volunteered to be the point of contact in finalizing the scope.

OLD BUSINESS

4. PROPOSAL FOR REVISION OF THE HISTORIC PRESERVATION LAW OF THE TOWN OF AMHERST

Ms. Palmer said that a small work group of HPC members had met and reviewed current statute, model law and Village's Historic Preservation law as well. The group then passed their thoughts to Ms. Demopoulos who will start coming up with some language. The work group will meet again April 7th, after which they will return to the HPC meeting to review the proposed changes to the code.

5. BNHV PROPERTIES- UPDATE ON RESEARCH FOR POSSIBLE LANDMARKING.

Ms. Waterman-Kulpa said went through all compiled paperwork and said she was advised by Christiana Limniatis at Buffalo Niagara Preservation to do everything on a singular application. She also said she needs more specific history about the Buffalo Niagara Heritage. Ms. Stiver said she would put her in contact with Rachel Ravago to get all necessary details.

6. WESTWOOD- POSSIBLE LANDMARK

No current work being done. Ms. Waterman-Kulpa discussed how they need to gather more information in hopes of the Town Board make the Westwood property a local landmark. She and Mr. Swartz both expressed interest in collaborating on some research in the future.

7. HARLEM ROAD COMMUNITY CENTER- POSSIBLE LANDMARK

Ms. Palmer said she was continuing to work on gathering more information.

8. EDUCATION PLAN

- A. WEBSITE PLAN
- B. PRESENTATIONS

Ms. Palmer said there would be three training sessions with Preservation Buffalo Niagara; two in the spring and one in the fall. Ms. Palmer sent everyone link to a form that has all of the presentation dates and asked everyone to fill out the form by Friday, March 11.

9. ST. PAULS; ST. BENEDICTS – POSSIBLE LANDMARK

Mr. Hirschey said he would like to collaborate with someone on this and Ms. Palmer told him to reach out to her.

10. HISTORIC ENTRANCEWAY AT MAIN AND LAMARCK

Ms. Waterman-Kulpa said she took some photographs but hasn't been able to do anything else. Mr. Howard said they had touched base with the Department of Transportation and told Ms. Waterman-Kulpa to touch base when she has time to meet with them regarding the signs.

11. RETURN TO IN-PERSON MEETINGS

Ms. Demopoulos verified that the next HPC meeting will be in person at Town Hall.

PUBLIC COMMENT

ADJOURNMENT

The Historic Preservation Commission meeting of March 8, 2022 was adjourned at 8:27 pm.

MISCELLANEOUS

The next Regular meeting is scheduled for April 12, 2022.