



AGENDA
TOWN OF AMHERST
HISTORIC PRESERVATION COMMISSION
June 8, 2021
7:00 PM

Meeting held via Zoom

ROLL CALL

Members	Buscaglia	Hirschey	Mancuso	Palmer	Swartz	Redding	Waterman-Kulpa
Present	X	X	X		X		X
Absent				X		X	

Resource Personnell	Adema	Kajdas	Stiver	Vaidya	Zynda	Beiswanger	Klementowski	Marcus
Present								
Absent	X	X	X	X	X	X	X	X

Town Depts	Bucki (Town Board)	Fadel (Planning)	Quinn (Planning)	Rappoccio (Planning)	Demopoulos (Attorney)
Present	X	X	X	X	X
Absent					

MINUTES APPROVAL

Since everyone had not reviewed the May 11, 2021 minutes prior to the meeting, Ms. Waterman-Kulpa asked that everyone review the minutes, send her any comments, and be prepared to approve them at the August meeting.

AGENDA

NEW BUSINESS

1. **25 BURROUGHS- APPLICATION FOR DEMO APPROVAL**

Michael LaMancuso presented the proposed demolition of a two-car detached garage at the back of the property. The garage has been off of its foundation for over 10 years and is beyond repair. The petitioner plans to demolish the driveway, repurpose the driveway and create a carport.

Mr. Hirschey inquired if the age of the garage was the same as the house and Mr. LaMancuso was not sure. Ms. Waterman-Kulpa and Mr. Buscaglia believed that there was most likely not a garage there when the house was built and that garages were not necessarily intrinsic parts of properties when the home was built.

Following discussion, Mr. Hirschey moved to recommend that a demolition permit for the garage at 25 Burroughs be granted by the Building Department. The motion was seconded by Mr. Buscaglia and carried. Ayes 5, Noes 0.

2. 1323 N FOREST- APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Due to the petitioner not being present, Ms. Waterman-Kulpa made a motion to table the item to later in the meeting so that the petitioner could be present. The motion was seconded by Ms. Mancuso and carried. Ayes 5, Noes 0.

After the discussion of item #17, the petitioner, Nicholle Overkamp, was still not present. James Quinn, Town of Amherst Planning Department, presented the proposed addition of two 33 ft. gutters and 5 ft. downspouts on two sides of the building, one tying into street bubbler and the other into the existing gutter system. The commission members expressed that it was not entirely clear where the bubbler would be located, but assumed it was on the Maple Road side of the building.

Following discussion, Mr. Buscaglia moved to approve two gutters, downspouts and a bubbler at the North Forest and Maple Road corner of the property. The motion was seconded by Mr. Hirschey and carried. Ayes 5, Noes 0.

3. 1323 N FOREST - APPLICATION FOR CERTIFICATE OF APPROPRIATENESS

Due to the petitioner not being present, Ms. Waterman-Kulpa made a motion to table the item to later in the meeting so that the petitioner could be present. The motion was seconded by Ms. Mancuso and carried. Ayes 5, Noes 0.

After all items on the agenda and returning to item number 2 and 3, the petitioner, Nicholle Overkamp, was still not present. James Quinn, Town of Amherst Planning Department, presented the proposed drain tile installation to assist with water saturation. Ms. Waterman-Kulpa said that the HPC is recommending that the petitioner utilizes drain tiles, but the HPC didn't need an application for the drain tile since it is below grade. Instead, the petitioner would need to go back in front of the HPC if she is not returning the landscaping to how it was when she does the drain tile.

Mr. Swartz inquired if landscaping required a certificate of appropriateness. Ms. Demopoulos replied that she did not believe that landscaping is involved with a certificate of appropriateness. Ms. Waterman-Kulpa the petitioner can submit an application if she needs a certificate of appropriateness for landscaping.

Following discussion, Ms. Waterman-Kulpa made a motion that a certificate of appropriateness for drain tiles is not necessary since it is below grade. The motion was seconded by Ms. Mancuso and carried. Ayes 5, Noes 0.

4. APPLICATION FEE AMOUNT FOR CERTIFICATE OF APPROPRIATENESS AND DEMO APPROVALS

The commission discussed whether there should be any fees for certificates of appropriateness and demolition approvals. Ms. Waterman-Kulpa said that permit fees collected by the Building Department should be adequate when work is being done. Mr. Swartz, Mr. Buscaglia and Mr. Hirschey all agreed that blue-rated properties should not have an additional fee to have an item brought in front of the Historical Preservation Commission.

5. ACCOUNT SURPLUS

James Quinn, Planning Department, presented that the HPC budget for 2021 is \$2500 and inquired if HPC needed any additional funding. Ms. Waterman-Kulpa responded that with the CLG grant the \$2500 should be adequate.

OLD BUSINESS

6. 211 RUSKIN- APPLICATION FOR DEMO APPROVAL

It was found that this item was left on the agenda from the previous meeting. Ms. Waterman-Kulpa made a motion to remove the item from the agenda. The motion was seconded by both Mr. Swartz and Mr. Buscaglia and carried. Ayes 5, Noes 0.

7. CLG GRANT AWARD- GRANT- PRESERVATION DAY-AUGUST 7, 2021

Ms. Waterman-Kulpa presented how they would like to have a meeting with volunteers next month regarding tasks for Preservation Day. It was also mentioned that they are moving forward with a timed-ticketing format due to current regulations.

8. REVISION TO FORMS:

A. LANDMARK APPLICATION- CURRENT FORM; DRAFT PROPOSED APPLICATION FOR LANDMARK DESIGNATION

A subcommittee had previously met to talk about the rules of order, but did not address the landmark application form in any detail. Following discussion, Ms. Waterman-Kulpa made a motion to table the item until the August meeting. The motion was seconded by Mr. Swartz and carried. Ayes 5, Noes 0.

9. PROPOSED AHPC RULES OF ORDER

Mr. Swartz presented. A subcommittee of Mr. Swartz, Ms. Palmer, Mr. Palmer, Ms. Bucki and Ms. Demopoulos had met the previous week to discuss. He mentioned that a revision had been circulated to members and that some highlights included the resignation of members, leave of absence, removal of members, inclusion of executive session option, and suspension of rules. With the possibility of longer meetings due to HPC taking on more responsibility, Mr. Swartz brought up the possibility of an earlier start time for HPC meetings. Councilmember Bucki said that anything earlier than 6:45pm would be difficult due to other meetings. Ms. Waterman-Kulpa encouraged everyone to review the draft so that they can move forward with approving the rules of order in August.

Following discussion, Ms. Waterman-Kulpa made a motion to table the item until the August meeting. The motion was seconded by Mr. Buscaglia and carried. Ayes 5, Noes 0.

10. PROPOSAL FOR REVISION OF THE HISTORIC PRESERVATION LAW OF THE TOWN OF AMHERST

Ms. Waterman-Kulpa mentioned that revamping of the Historic Preservation law will take time, and while some changes do need to be made, the HPC needs to make sure their focus remains on fulfilling their mission of identifying and landmarking structures. Ms. Demopoulos, Attorneys Office, said that they had identified two sections that definitely need to be changed along with adding training to the Code, and that she would circulate the changes prior to the August meeting.

After discussion, Ms. Waterman-Kulpa made a motion to table the item until the August meeting. The motion was seconded by Ms. Mancuso and carried. Ayes 5, Noes 0.

11. BNHV PROPERTIES - UPDATE ON RESEARCH FOR POSSIBLE LANDMARKING.

Ms. Mancuso presented that sShe and Mr. Hirschey had met and completed almost everything, but were still waiting on information on the house. Ms. Waterman-Kulpa asked for everything to be sent to her once it is received so it can be presented at the August meeting.

After discussion, Ms. Waterman-Kulpa made a motion to table the item until the August meeting. The motion was seconded by Mr. Hirschey and carried. Ayes 5, Noes 0.

12. WESTWOOD- POSSIBLE LANDMARK

There were no updates on this item. Ms. Waterman-Kulpa made a motion to table the item until the August meeting. The motion was seconded by Ms. Mancuso and carried. Ayes 5, Noes 0.

13. HARLEM ROAD COMMUNITY CENTER

There were no updates on this item. Ms. Waterman-Kulpa made a motion to table the item until the August meeting. The motion was seconded by Mr. Hirschey and carried. Ayes 5, Noes 0.

14. EDUCATION PLAN

A. WEBSITE PLAN

B. PRESENTATIONS

There were no updates on this item. Ms. Waterman-Kulpa made a motion to table the item until the August meeting. The motion was seconded by Mr. Swartz and carried. Ayes 5, Noes 0.

15. ST. PAULS; ST. BENEDICTS

There were no updates on this item. Ms. Waterman-Kulpa made a motion to table the item until the August meeting. The motion was seconded by Mr. Swartz and carried. Ayes 5, Noes 0.

16. HISTORIC ENTRANCEWAY AT MAIN AND LAMARCK

There were no updates on this item. Ms. Waterman-Kulpa made a motion to table the item until the August meeting. The motion was seconded by Ms. Mancuso and carried. Ayes 5, Noes 0.

17. EGGERTSVILLE BURIAL GROUNDS - SIGN DEDICATION CEREMONY

Councilmember Bucki said she is continuing to work on this item and will circulate more information to the commission members. Ms. Waterman-Kulpa made a motion

to table the item until the August meeting. The motion was seconded by Mr. Buscaglia and carried. Ayes 5, Noes 0.s

MISCELLANEOUS

18. CLG AUDIT

Ms. Waterman-Kulpa presented information regarding the annual CLG audit. This year it will be a virtual audit that needs to be submitted by July 16. The commission reviewed the audit form and the items that will need to be submitted with it. Ms. Waterman-Kulpa asked that all members submit their resumes to her required on the audit form.

19. MEETING ROOM

Ms. Mancuso inquired as to whether town buildings were open again. Councilmember Bucki said that while the town buildings were open for business, the auditorium is not being utilized yet. Meetings will continue to be conducted via Zoom for the time being and Ms. Demopoulos said that once the Governor lifts restrictions, there would be a 30 day notice before the change would take place. Ms. Waterman-Kulpa asked if the HPC would be able to utilize the board room for their meetings in the future. Councilmember Bucki said it is a good idea and that she would look into it.

ADJOURNMENT

The Historical Preservation Commission meeting of June 8, 2021 was adjourned at 8:18pm.