



Amherst Town Board

Regular Meeting of the Town Board

Agenda

5583 Main Street
Williamsville, NY 14221
www.amherst.ny.us

Francina J. Spoth
Town Clerk

In the event of a fire or other emergency, please follow the exit signs that are provided in this room and throughout Town Hall. Upon exiting this room, the main exits are located to the front and the rear of this building. **Do not use the elevator during an emergency event.**

Live streaming and recorded meeting service is provided through the Town of Amherst's YouTube Channel
<https://www.youtube.com/@townofamherstnewyork>

Monday, August 10, 2026

3:00 PM

Amherst Municipal Building

I. IN MEMORY

William P. Larkin – former Amherst Highway Department Employee

Barbara L. Trabert – former Amherst Highway Department Employee, dear wife of Thomas L. Trabert, Jr.

Barry E. Stark - Past Fire Commissioner and life member for Eggertsville Hose Company

II. INVOCATION

Councilmember Kavanaugh

III. PLEDGE OF ALLEGIANCE

IV. ROLL CALL:

3:00 PM Meeting called to order on August 10, 2026 at Amherst Municipal Building, 5583 Main Street, Williamsville, NY.

Attendee Name	Present	Absent	Late	Arrived
Supervisor Shawn Lavin	☐	☐	☐	
Deputy Supervisor Angela Marinucci	☐	☐	☐	
Councilmember Michael Szukala	☐	☐	☐	
Councilmember John B. Davis	☐	☐	☐	
Councilmember Jack Kavanaugh	☐	☐	☐	

V. MINUTES APPROVAL

1. Monday, July 27, 2026

VI. PROCLAMATIONS AND ANNOUNCEMENTS

15th Annual Amherst Veterans Memorial Wall Ceremony – Sunday, August 16th at 2 pm

VII. COUNCILMEMBER RESOLUTIONS

- A. SUPERVISOR LAVIN:**
- B. DEPUTY SUPERVISOR MARINUCCI:**
- C. COUNCILMEMBER SZUKALA:**
- D. COUNCILMEMBER DAVIS:**
- E. COUNCILMEMBER KAVANAUGH:**

VIII. PUBLIC HEARINGS

Speakers will be limited to 3 minutes.

IX. DEVELOPMENT REVIEW ACTIONS**X. PERSONAL APPOINTMENTS TO BOARDS & COMMITTEES**

Board Appointments - Amherst Conservation Advisory Council, Board of Ethics, Historic Preservation, IDA, Planning, Recreation, Recycling & Waste, Traffic Safety and the Zoning Board of Appeals.

NOTE - The number of vacancies is listed after the Committee name.

- 1. 9/11 Commemoration Committee**
Membership is unlimited.
- 2. Amherst Committee on Disabilities**
- 3. Amherst Community Diversity Commission**
- 4. Amherst Conservation Advisory Council**
- 5. Amherst Government Financial Advisory Board**
- 6. Amherst Industrial Development Agency**
Membership is full.
- 7. Amherst Veterans Committee**
- 8. Arts & Culture in Public Places Board**
- 9. Board of Assessment Review**

Membership is full.

10. Board of Electrician Examiners

Membership is full.

11. Board of Ethics

Membership is full.

12. Board of Plumbing and Drainage Examiners

Membership is full.

13. Design Advisory Board

14. Employee Suggestion Program Merit Award Board

Membership is full.

15. Employee Suggestion Review Committee

16. Energy Conservation Citizens Advisory Committee

17. Freedom of Information Law (FOIL) Board

18. Glen Park Joint Board

19. Historic Preservation Commission

Membership is full.

20. Information Technology Advisory Committee

21. Library Board of Trustees

Membership is full.

22. Minority / Woman Owned Business

23. Open Government Advisory Board

24. Planning Board

Membership is full.

25. Recreation Commission

26. Recycling and Waste Committee

27. Senior Services Advisory Board

28. Traffic Safety Board

Membership is full.

29. Youth Board

Adult vacancies (6), Youth vacancies (0)

30. Zoning Board of Appeals

Membership is full.

XI. PUBLIC EXPRESSION

This is an opportunity for residents to comment on matters involving Amherst other than those pertinent to Public Hearings that day. Speakers will be limited to 3 minutes.

XII. CONSENT AGENDA**XIII. DEPARTMENT HEAD RESOLUTIONS AND REPORTS****A. TOWN ATTORNEY:****1. Resolution 2026-599**

Comprehensive Planning Project (Bond Resolution - \$100,000)

2. Resolution 2026-600

License Agreement with County of Erie (CRS #6410)

3. Resolution 2026-601

Community Benefit Agreement - 1760 Maple Road, LLC (CRS# 6411)

4. Resolution 2026-602

Community Benefit Agreement - 6812 Main Street, LLC (CRS# 6412)

B. TOWN CLERK:**1. Resolution 2026-603**

Authorization for Pre-Payment to RDT Mail Corp for the 2026 School Tax Bills and School Tax Receipts

2. Resolution 2026-604

Fireworks - Country Club of Buffako

3. Resolution 2026-605

Amusement License - CHC Learning Center

4. Resolution 2026-606

Amusement License - Grezi Restaurant

5. Resolution 2026-607

Amusement License - Hertel Home Consignment

C. ASSESSOR:**D. BUILDING/BUILDING MAINTENANCE:****1. Resolution 2026-608**

Harlem Road Community Center - Auditorium Renovation Change Order GC-001 (CRS #6408)

2. Resolution 2026-609

Town Hall Window Treatments CRS #6401

3. Resolution 2026-610

Playground Equipment for Willowdale (ACP) CRS #6425

E. CENTRAL ALARM:

F. COMPTROLLER:

1. Resolution 2026-611

Budget Transfers and Amendments

G. CONTRACT COMPLIANCE:

1. Resolution 2026-612

Extension of Bid #2024034 Town Wide Refrigeration & Appliance Repair - CRS #6387

2. Resolution 2026-613

Award Bid #2026032 Sludge Hauling Hook Truck - CRS #6418

3. Resolution 2026-614

Award Bid #2026033 Parking Lot Crack Fill, Seal Coat & Striping - CRS #6422

H. COURT:

I. ECONOMIC DEVELOPMENT:

1. Resolution 2026-615

Authorize Supervisor to Sign Amended State Grant Contract CRS #6431

J. EMERGENCY SERVICES:

K. ENGINEERING SERVICES:

1. Resolution 2026-616

Award of Bid – Mill Street Traffic Calming and Pedestrian Safety Improvements at Amherst State Park Millennium Construction, Inc. Town of Amherst Job# 2026.025

2. Resolution 2026-617

Award of Bid – Cindy Dr., Ava Lane & Kim Circle Waterline Replacement Project 2026 – 2031 CIP Project E-3 T.O.A. Project No. 2026.012

3. Resolution 2026-618

Award of Bid – Casey Road Pedestrian and Bicycle Safety Improvements, Phase 2; Occhino Corp. Town of Amherst Job# 2014.048A; PIN 5764.66

L. FINANCE:

1. Resolution 2026-619

Amendment to 2026-2031 Capital Improvement Program

M. HIGHWAY

1. Resolution 2026-620

Authorize Supervisor to Sign Agreement to Extend Contract with NOCO Energy Corporation CRS #6427

N. HUMAN RESOURCES:

1. Resolution 2026-621

Clerk- PT/Town Clerk

2. Resolution 2026-622

Maintenance Worker/Police Department

O. INFORMATION TECHNOLOGY:

1. Resolution 2026-623

Comtec of WNY, Inc. Statement of Work Hourly Rates, CRS #6414

P. PLANNING:

1. Resolution 2026-548

Amendment to the SEQR Certification of Findings for 17.13± Acres of Land at "Muir Woods - Site B". [770 John James Audubon Parkway (NCD); Z-2002-09_F]

2. Resolution 2026-624

Sidewalk Waiver Request - 681 Frankhauser Road, SWW-2026-02

3. Resolution 2026-549

Historic Designation - 1 Cloister Court

4. Resolution 2026-550

Historic Designation - 4467 Main Street

Q. POLICE:**1. Resolution 2026-625**

Vocational Training Contract (CRS #6381) Williamsville Central School District

2. Resolution 2026-626

Change Order: Digital Surveillance Solutions (DSS) (CRS #6407) Security Repairs & Upgrades to Town Buildings

3. Resolution 2026-627

Training & Travel Request Advanced Latent Ridgeology

4. Resolution 2026-628

Training & Travel Request Gun Involved Violence Elimination (GIVE) Symposium

5. Resolution 2026-629

NYS Department of Transportation Applications (CRS #6424) Equipment Installation Within State Right-Of-Ways

R. SENIOR SERVICES:**S. SEWER/PLANT 16:****1. Resolution 2026-630**

NYS DOT Annual Maintenance Permit CRS #6415

2. Resolution 2026-631

Purchase of 1-Year Identifix Government Subscription Vehicle Maintenance and Repair Program CRS #6423

3. Resolution 2026-632

Thomas Conveyor Replacement Parts Contract Extension James Eagen Sons Co. CRS No. 6230

4. Resolution 2026-633

Ferguson Electric Payment Authorization

5. Resolution 2026-634

Leo Brenon Topsoil Payment Authorization

T. YOUTH AND RECREATION:**1. Resolution 2026-635**

Sheltering Agreement - Transit Middle - CRS #6403

2. Resolution 2026-636

User Agreement (Car Show) CRS #6404

3. Resolution 2026-637

Harlem Road Community Center Auditorium Rental Fee

4. Resolution 2026-638

Sheltering Agreement - Casey Middle - CRS #6405

5. Resolution 2026-639

Child Day Care Services Agreement - CRS#6421

XIV. UNFINISHED BUSINESS**XV. COMMUNICATIONS****1. Communication 2026-75**

Letter Re: 4467 Main Street Public Hearing

2. Communication 2026-76

Notice of Claim: Main-Transit Fire Department Vs. Town of Amherst

3. Communication 2026-77

Notice of Claim: Austin and Yukiko Miller Vs. Town of Amherst

4. Communication 2026-78

Notices of Petition to Review Tax Assessments

XVI. PUBLIC IMPROVEMENT PERMITS**XVII. EXECUTIVE SESSION**

Employment History of Particular Person(s)

Proposed, Pending and Current Litigations(s)

Proposed Sale of Real Property When Publicity Might Affect Value

Attorney Client Privileged

XVIII. ADJOURNMENT