



**MINUTES**  
**TOWN OF AMHERST**  
**HISTORIC PRESERVATION COMMISSION MEETING**  
**July 14, 2026**  
**7:00 PM**

**ROLL CALL**

| Attendee Name            | Organization    | Title             | Status  | Arrived |
|--------------------------|-----------------|-------------------|---------|---------|
| Catherine Waterman-Kulpa | Town of Amherst | Vice Chairman     | Present |         |
| Jennifer D. Kensy        | Town of Amherst | Member            | Absent  |         |
| Mary Lou Mancuso         | Town of Amherst | Member            | Present |         |
| Brian Swartz             | Town of Amherst | Chairman          | Present |         |
| Jeffery Amplement        | Town of Amherst | Member            | Present |         |
| Hallie Wright            | Town of Amherst | Member            | Present |         |
| Kayla Clark              | Town of Amherst | Member            | Present |         |
| Bryan Fadel              | Town of Amherst | Sr. Clerk Typist  | Present |         |
| James Quinn              | Town of Amherst | Assistant Planner | Present |         |
| Dan Howard               | Town of Amherst | Planning Director | Present |         |

**MINUTES APPROVAL**

May 12, 2026 Minutes

Ms. Waterman-Kulpa made a motion to approve the May 12 minutes. The motion was seconded by Mr. Amplement and carried. Ayes 5, Noes 0, Abstain 1, Absent 1.

|                  |                                                    |
|------------------|----------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                        |
| <b>MOVER:</b>    | Catherine Waterman-Kulpa, Vice Chairman            |
| <b>SECONDER:</b> | Jeffery Amplement, Member                          |
| <b>AYES:</b>     | Waterman-Kulpa, Mancuso, Swartz, Amplement, Wright |
| <b>ABSTAIN:</b>  | Clark                                              |
| <b>ABSENT:</b>   | Kensy                                              |

June 9, 2026 Minutes

Ms. Waterman-Kulpa made a motion to approve the June 9 minutes. The motion was seconded by Ms. Wright and carried. Ayes 4, Noes 0, Abstain 2, Absent 1.

|                  |                                         |
|------------------|-----------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [4 TO 0]</b>                |
| <b>MOVER:</b>    | Catherine Waterman-Kulpa, Vice Chairman |
| <b>SECONDER:</b> | Hallie Wright, Member                   |
| <b>AYES:</b>     | Waterman-Kulpa, Mancuso, Swartz, Wright |
| <b>ABSTAIN:</b>  | Amplement, Clark                        |
| <b>ABSENT:</b>   | Kensy                                   |

**NEW BUSINESS****1. HARLEM ROAD COMMUNITY CENTER - CERTIFICATE OF APPROPRIATENESS (DOORWAY)**

Jeffrey Kloetzer, LaBella Associates, presented details on plans for restoring the front door of the Harlem Road Community Center and answered questions presented by the Commission. Laurie Stillwell, Town of Amherst Community Development, notated that the Town would be sending information to SHPO for review to refund with federal community development block grant funds.

Ms. Waterman-Kulpa made a motion to approve. The motion was seconded by Ms. Mansuco and carried. Ayes 5, Noes 0, Abstain 1, Absent 1.

|                  |                                                    |
|------------------|----------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                        |
| <b>MOVER:</b>    | Catherine Waterman-Kulpa, Vice Chairman            |
| <b>SECONDER:</b> | Mary Lou Mancuso, Member                           |
| <b>AYES:</b>     | Waterman-Kulpa, Mancuso, Swartz, Amplement, Wright |
| <b>ABSTAIN:</b>  | Clark                                              |
| <b>ABSENT:</b>   | Kensy                                              |

**OLD BUSINESS****2. HPC CODE REVIEW**

Mr. Quinn said he is in the process of providing information to the town attorney's office.

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| <b>RESULT:</b> | <b>NO ACTION</b> |
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**3. PENDING LANDMARK NOMINATIONS**

Mr. Swartz will be presenting two pending landmark nominations, 1 Cloister Court and 4467 Main Street, at the Town Board meeting on July 27th.

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| <b>RESULT:</b> | <b>NO ACTION</b> |
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**MISCELLANEOUS****4. NEW COMMISSION MEMBER**

Mr. Swartz welcomed new member Kayla Clark to the Commission.

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| <b>RESULT:</b> | <b>NO ACTION</b> |
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**5. CERTIFIED LOCAL GOVERNMENT (CLG) GRANTS**

Ms. Wright brought up the SHPO CLG Grants with a deadline of September 15 and Mr. Swartz suggested they form a small working group to draft an application.

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|----------------|------------------|
| <b>RESULT:</b> | <b>NO ACTION</b> |
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**ADJOURNMENT**

The Historic Preservation Commission meeting of July 14, 2026 was adjourned at 7:26 pm.