

AMHERST GOVERNMENT FINANCIAL ADVISORY BOARD (AGFAB)

AGENDA

MICHAEL SZUKALA
Councilmember &
Liaison Officer

JASON
ZAKLIKOWSKI
Chair

PATRICIA DUNNE
Secretary

MEMBERS

JOHN DiPASQUALE
HELAIN SANDERS
DAVID KINDA

DEPT. LIAISONS

JENNIFER ADAMS
Interim
Comptroller

LYNDA JUUL
Director of Finance

Meeting Date: Thursday, May 28, 2026
Meeting Location: Northtown Center
1615 Amherst Manor Dr
Amherst, NY 14221
Meeting Time: 7:00pm

I. Rollcall

Attendee Name	Present (X)	Absent (X)	Arrived
Jason Zaklikowski	☐	☐	
Helaine Sanders	☐	☐	
John DiPasquale	☐	☐	
Patricia Dunne	☐	☐	
David Kinda	☐	☐	
Michael Szukala	☐	☐	
Jennifer Adams	☐	☐	
Lynda Juul	☐	☐	
	☐	☐	

	Yes	No
QUORUM MET? (At least 4 members present)	☐	☐

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II. Discussion and Approval of preceding meeting minutes

Item Number	Date of Meeting to approve minutes from	VOTE			
		AYE	NAY	Abstain	N/A
M1.	March 19, 2026				

III. Old Business

Item Number	Item	Date of Carry Over	VOTE			
			AYE	NAY	Abstain	N/A
OB1.	Update from Comptroller on AFGAB Correspondence 2025-01	4/23/26				
OB2.	Update from Comptroller on AFGAB Correspondence 2025-02	4/23/26				
OB3.	Update from Comptroller on status of audit	4/23/26				

IV. New Business

Item Number	Item	VOTE			
		AYE	NAY	Abstain	N/A
NB1.	Introduction of New Comptroller				
NB2.	Initial Review of Management Letter from FY2025 external audit				
	a. List of the Town Departments that have not consistently made timely deposits (2025-01?)				
	b. Accounts Receivable for ICE Center.				
	c. Lack of standardized policies and procedures for Capital Projects				

V. Request(s) / Communication(s) to the Board

Item Number	Item	VOTE			
		AYE	NAY	Abstain	N/A
RC1.	Receipt of Single Audit Report from D&M provided by Chief Accountant				
RC2.	Receipt of Management Letter from D&M provided by Chief Accountant				

VI. Adjournment